

**ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF THE IQAC: 2017-18**

**Sri Adichunchanagiri Arts and Commerce College
Nagamangala, Mandya Dist.**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2017-18

1. Details of the Institution

1.1 Name of the Institution

Sri Adichunchanagiri Arts and Commerce College

1.2 Address Line 1

Nagamangala

Address Line 2

Nagamangala Taluk

City/Town

Mandya District

State

Karnataka

Pin Code

571432

Institution e-mail address

saccngm@gmail.com

saccngm@yahoo.in

Contact Nos.

08234-286061/71

Name of the Head of the Institution:

Dr.B.K.Lokesha

Tel. No. with STD Code:

08234-286061/71

Mobile:

9844753108

Name of the IQAC Co-ordinator:

Prof.Rajendra

Mobile:

9448612271

IQAC e-mail address:

sacngmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KACOGN11734

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC)/17/A&A/16.3 Dated 16-09-2016

(For Example EC/32/A&A/143 dated 3-5-2004.

*This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

www.saccngm.org

Web-link of the AQAR:

<http://saccngm.org/iqacupload.aspx>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	80.20	2004	16-09-2009
2	2 nd Cycle	B	2.73	2011	07-01-2016
3	3 rd Cycle	B ⁺⁺	2.86	2016	15-09-2021
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

03-04-2003

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 2016-17(29/06/2017) (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

M.Com

1.11 Name of the Affiliating University (*for the Colleges*)

University of Mysore

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

—

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff and Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. IQAC Takes Feedback from Students, Teachers and Parents.
2. Conducts meeting with staff to improve the quality of Teaching.
3. IQAC has made an effort to conduct Special Lecture Programme through various departments.
4. Teachers are encouraged to participate workshop on syllabus at University level.
5. Focus on ICT based learning:- PPT, Video, E-books and E-journals.
6. IQAC is constantly evaluating learning process through feedback.
7. Strengthening the campus placements to provide job opportunities for the students.
8. Encouraging the students to participate in different events like Sports/NSS/YRC/RRC/Rangers and Rovers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Encouraging the faculty to pursue Ph.D.	IQAC has made effort to encourage the faculty to pursue Ph.D. As result of which one faculty member pursuing Ph.D. in History Department.
2. Conduct seminar and workshops with the help of UGC funds.	The faculty is informed to give proposal to UGC to conduct seminar and workshops.
3. Upgradation of infrastructure facilities.	Undertaken renovation of washrooms for Girls.
4. Arrangement of special lecture programmes by each department.	The faculty members of various departments have conducted special lecture programmes by inviting resource person of various fields.
5. To organize programmes under alumni association.	Old students association and Kuvempu sahithya prachara vedike, Bangalore organized a function of Kuvempu birthday on 29-12-2017.
6. Training programme on Competitive examination for the College students.	Competitive examination training was held for the outgoing students.
7. Participation from stake holders .	Alumni meetings was held on 29-10-2017 to receive the suggestion to enhance whole some education and development.

*
Attach the
Academic
Calendar
of the year
as
Annexure.

8. Bring out a magazine by IQAC.	Magazine was published for the Academic year to highlights significant and memorable events.
9. Workshop on new syllabus.	Faculty are deputed to attend workshop on syllabus.
10. Arrangement for feedback from students, parents and alumni on quality related institutional process.	Preparing and maintaining a review report on feedback received from the stake holders for continuous improvements.

2.16

Whether the AQAR was placed by Management Syndicate Any other body Yes No

Provide the details of the action taken

Management has suggested to conducted Seminar / Workshop to enhance academic quality in Teaching and Learning. Management has also suggested target oriented programmes for the next academic year to improve the whole some development of education.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	04	-	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	05	-	03	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Our college is affiliated to the University of Mysore and bound to follow the University syllabus designed by respective Boards of studies. Mysore University revised B.Com syllabus once in three years. Senior faculty of our college actively participated in the syllabus workshops.

From the academic year 2018-19 CBCS has been introduced for all the courses in Mysore University.

1.5 Any new Department/Centre introduced during the year. If yes, give details

-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	04	-	04	-	-

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	02	-	-	-	-	-	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

41

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	04	-
Presented papers	-	03	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Tests, Seminars, Assignment and Skill development activities were conducted for the improvement of Result.
2. Educational trips and industrial visits were organized to provide direct exposure to students.
3. Students are motivated to participate in seminars / workshops in and around the institution.
4. Teachers are motivated to use ICT and PPT presentation.
5. Use of INFLIBNET-resources, E-books and E-journals.
6. Continuous evaluation through presentation quizzes and guest lecture.

2.7 Total No. of actual teaching days during this academic year

240

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As the College is affiliated to University of Mysore, Examinations are conducted as per the directions and schedule of University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

-

-

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
I BA	114	2.6	21.0	25.4	4.3	53.5
II BA	117	0.85	26.49	5.12	-	32.47
III BA	101	0.99	37.6	14.85	45.54	99
I B.Com	171	9.94	46.19	22.80	-	78.94
II B.Com	158	25.31	59.49	11.39	0.63	96.83
III B.Com	147	25.17	55.10	6.12	5.44	91.83
I B.Sc	36	25.00	55.55	16.66	-	97.22
II B.Sc	34	2.94	58.82	14.70	5.88	82.35
III B.Sc	27	-	48.14	29.62	3.70	81.48
I B.B.A	9	-	44.44	33.33	-	77.77
II B.B.A	29	17.24	48.27	17.24	-	82.75
III B.B.A	14	7.14	42.85	-	42.85	92.85
I M.Com	11	-	72.72	27.27	-	100
II M.Com	12	-	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC plays crucial role in the development of Teaching and learning processes. In this context, IQAC has arranged the following activities for Students and Teachers.

For Faculty

1. Encouraging each department to prepare annual plan stating number of Teaching days, celebrations, Tests, Assignment, Guest lectures and other activities of the department.
2. Evaluation of the faculty from respective students with the help of Feedback Forms.
3. Encouraging and help faculty to use modern Techniques of Teaching using ICT.
4. Encouraging the department heads to conduct special lecture programmes.
5. Faculty are instructed to attended seminars and workshops.
6. Maintance of self appraisal of teachers.

For Students

1. The progress of the students was monitored through Tests, Assignment, Seminar, Group Discussion, etc....
2. Students are encouraged to attend seminars workshops conducted in and around the institution.
3. To improve the communication English, the Students are encouraged to participate in the spoken English courses.
4. Training programme was organized for the students on competitive examinations.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	09
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	04
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	01	02
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. To inculcate the climate of research, faculty are encouraged to research activities.
2. A research committee is constituted to promote research activities.
3. IQAC also encouraging the students to take project work, as a result of which one M.Com student has taken project work.
4. IQAC has motivated the faculty to present the papers in the seminars, as a result three faculty from Commerce department presented the paper in National Level Seminar.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="12"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="05"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Institution has under taken various social awareness programmes and activities through NSS, Scouts and Guides, Red Ribbon Club, Youth Red Cross, Cultural committee and Commerce and Management association.
- A seven days residential camp was organized From 24-01-2018 To 30-01-2018 at Mylarapattana Village, Devalapura Hobli, Nagamangala Taluk.

The activities under taken to guide and awareness the students and villagers during the camp are:-

1. Repairing of roads, drainage and cleaning of the land around the Temple, School, Play ground.
2. The speeches by eminent personalities regarding development, health and environment.
3. Various activities and programmes ware organized during the year like tree plantation and nurturing, college campus cleaning, village adopting and its cleanliness, etc...
4. During the camp nearby villages are undertaken for cleaning, road construction, cleaning of drainage and preparation of toilet pits.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.29 Acers	-	Management	1.29 Acers
Class rooms	25		Management	25
Laboratories	04	-	Management	04
Seminar Halls	01	-	Management	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	Management	0
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

The library is completely computerized with lib soft and INFLIBNET. The college Library has sufficient books, journals and magazines to fulfil the needs of students.

Administrative work of the college is completely computerised and ESIS software was installed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23933	2419176	322	62364	24255	2481540
Reference Books	434	125250	16	7072	450	132322
e-Books	135000	-	-	-	135000	-
Journals	34	26702	-	-	34	26702
e-Journals	6000	-	-	-	6000	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	63	1	43	2	-	7	7	-
Added	-	-	-	-	-	-	-	-
Total	63	1	43	2	-	7	7	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

1. The Computer with internet access is made available for all the teachers and Non-teaching staff.
2. Teachers use power point presentations for lecturing.
3. The seminar hall is well equipped with LCD Projector and all the accessories required for various kinds of presentations.
4. The entire office work is carried out through Computers.
5. Computer with internet facility is made available for all students of the college.

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	12,348-00
iii) Equipments	-
iv) Others	-
Total :	12,348-00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The IQAC has organized guest lecture programmes through various departments from time to time to make the students aware of the changing global scenario.
2. Grievances Re-dressal cell is working to support students. Students' welfare officer is also appointed for this purpose.
3. Student Career Guidance cell is working and providing information about job opportunity. A placement officer is in charge of this cell.
4. IQAC has made effort to tracking of the students progress after completion of course.

5.2 Efforts made by the institution for tracking the progression

The head of the institution has held the meeting with all staff members and heads of the various committees to know the progress of various activities and necessary follow of action is being taken.

A report on students progression after their degree is maintained to know the employability, self employment and their higher education.

The mentoring system is being maintained to record the details of students' personal and academic matters.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1021	17	-	-

(b) No. of students outside the state

(c) No. of international students

No	%	Men
339	33	

No	%	Women
696	67	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
62	84	12	842	0	1000	48	86	11	892	1	1038

Demand ratio 1:1

Dropout % 1.04

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The career and guidance cell provides guidance and information to the students on the following aspects like competitive examinations, job opportunities, interview techniques and career based counselling, etc...

IQAC of the college and the Career and Placement Cell of our College had organized the Programme on TRAINING FOR COMPETITIVE EXAMINATIONS.

No. of students beneficiaries

137

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

The Co-ordinator of Career and Guidance cell has given required information to students about job opportunities, competitive examinations and higher education from time to time.

No. of students benefited

1039

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. Prevention of women harassment cell is working for the safety, security and empowerment of girls students in the college.
2. International women's day was celebrated to appreciate the remarkable contribution of women to our society.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	740	2923644/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs	: State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
Exhibition:	State/ University level	<input type="text" value="-"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

The KSRTC authorities (DC and DM) were invited to our college to request for suitable arrangements for the availability of buses on time.
Adequate washroom facilities are provided for both boys and girls.
Antiragging and women harassment cells are working to solve the grievances of students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

1. To advance the course of education and diffusion of knowledge without distinction of caste and creed.
2. To continue as a distinguished institution fostering an atmosphere of Nationalism, Secular outlook, Scientific temper with humility, Integrity and Social concern.
3. To create a human being full of knowledge, love and respect for society, ready to serve the nation with sacrifice and universal brother hood and to create an ideal human being.

Mission.

1. To develop physical, mental, moral, social and spiritual qualities of the students
2. Upliftment of Economically and socially backward class.
3. To prepare students to pursue for higher education.

6.2 Does the Institution has a management Information System

Administrative procedures.

1. Daily cash book and other accounts books are checked by accountant and principal.
2. IQAC and governing council meeting for feedback and decision making.
3. Periodic meeting of various committees and decision making.
4. Departments meeting on syllabus completion and correction feedback.

Students admission and record.

1. Daily day end reports on admission status.
2. Compulsory parent meeting for feedback.
3. Monthly attendance record and feed back of defaulter students.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is affiliated to Mysore University, Curriculum is designed by BOS of Mysore University. Senior faculty of our college participated in the Board of studies and suggested their opinion in designing new syllabus.

From the academic year 2018-19 University of Mysore has introduced New Syllabus with CBCS to sustain the quality in Teaching and Learning.

6.3.2 Teaching and Learning

1. Preparing annual plan for both academic and non academic activities.
2. Conducting tests, seminars, assignment and skill development activities, etc....
3. Exposing students for outdoor learning through educational trips and industrial visit.
4. Using advanced methods of teaching by PPT and Showing video.
5. Mentoring and counselling of slow learners are part of teaching and learning process.
6. Remedial classes are conducted to slow learners.

6.3.3 Examination and Evaluation

1. The exams are conducted as per the rules and guide lines provided by the affiliating University.
2. The evaluation is carried out by Teachers as per the direction of the Mysore University.
3. Internal marks are allotted based on the Test, Assignment and Skill development activities.
4. Parents-Teachers meeting conducted to review the performance of the students.

6.3.4 Research and Development

1. A research committee is constituted to promote research activities.
2. Motivating teachers to take up research projects.
3. Teachers are guided and encouraged to participate in seminars / conferences and to publish articles, books and pursue research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. The Library is equipped with adequate number of books, magazines, journals and news papers.
2. Library is completely computerized.
3. Subscribed INFLIBNET facility-E books and E journals.
4. Spacious library with the facilities of reading room, reference section, journals and magazines.

6.3.6 Human Resource Management

HRD is encouraged through.

1. Performance evaluation of faculty and students.
2. Educating the teaching and non-teaching staff in computer.
3. Encouraging faculty to pursue academic courses, research work.
4. Encouraging students through varieties of activities like NSS, sports, Scout, social and cultural activities.

6.3.7 Faculty and Staff recruitment

The selection of teachers of the college is based on UGC guide lines and Govt circulars. Non teaching staffs are recruited as per the state govt rules and guide lines. Our management has sent proposal to government for approval to fill vacant teaching post.

6.3.8 Industry Interaction / Collaboration

Guest lectures are arranged by inviting managers of various banks and professional persons like chartered accountants and lawyers.

6.3.9 Admission of Students

Students are admitted to college as per the rules of University of Mysore and govt of Karnataka.

6.4 Welfare schemes for	Teaching	<ol style="list-style-type: none"> 1. Management Contribution to Provident Fund for Management employee. 2. Medical facilities at our own management hospital.
	Non teaching	<ol style="list-style-type: none"> 1. Management Contribution to Provident Fund for Management employee. 2. Medical facilities at our own management hospital. 3. Uniform for the support staff. 4. Fee concession for children of administrative and support staff. 5. Refreshment during working hours.
	Students	<ol style="list-style-type: none"> 1. Fee concession to less privileged students. 2. Medical facilities at our own management hospital.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	✓	External Auditor	✓	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

<ol style="list-style-type: none"> 1. Evaluation process involves coding and decoding of answer scripts. 2. Recounting and revaluation facility is provided to students.
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6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

1. The University is encouraging affiliated institutions to get autonomous status.
2. It also provides academic flexibility to the institutions.

6.11 Activities and support from the Alumni Association

A few students of the alumni are entrepreneurs and self employed. They motivate and guide the students to become entrepreneurs and also provided employment opportunities to the students. Alumni are also invited to visit the college for guest lectures and interaction with the students.

The alumni meeting was held on 29-10-2017 to plan and to conduct activities. Kuvempu birthday was celebrated by the alumni on 29-12-2017.

6.12 Activities and support from the Parent – Teacher Association

Teachers and parents association is established. Every year teachers and parents meet is held and information regarding the following aspects are given.

1. Attendance of the students.
2. Discipline in the campus.
3. Academic result.
4. Facilities available in the campus.
5. Co-curricular and extracurricular activities like NSS, Sports, Cultural activities.

6.13 Development programmes for support staff

The following activities have been taken for the staff to support the staff.

1. Free medical facility in the campus.
2. Annual gathering of staff.
3. Participation in the training programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college campus is neatly maintained by the conscious efforts of eco-club and NSS volunteers. The college campus has maintained as a zero waste zone and plastic free zone.

Green audit is also undertaken by the Eco-club of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

A modern seminar hall with ICT facilities has been set up. The room is used for special class, seminars, workshops, film shows, visual lectures, etc.. All these have created a new and unique academic learning environment in the college.

College has centre for value education. Seers of mutt invited to preach students on value education. It has great impact on students attitudes and behaviour.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

1. Faculty were informed to pursue Ph.D and to write Research articles in their respective fields.
2. Almost all activities planned in the beginning were completed. Deviation was informed to the faculty to complete in the due course of time.
3. Special lecture programmes were conducted on different topics by various departments.
4. Training programme for Competitive examination was organized for final year students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice – I

1. Title of the Practice

Look Equal and Feel Equal

2. Goal

The objective of introducing Uniforms in the college is to bring a sense of equality among the students. The college aims at providing equal opportunity to education for all sections at an affordable cost. To strengthen this, Uniforms have been introduced to both girls and boys.

3. The Context

Since the college is located in a rural and backward area, students cannot afford to buy and wear different dresses for all the days. Unity in diversity is the strength of our nation. To have a feelings equality in the minds of the students and to avoid inferiority complex among the students, Uniforms have been introduced.

4. The Practice

Uniforms have been introduced from the academic year 2014-15, to identify the students of different courses, different types of uniforms are introduced course wise. All the students should wear uniforms compulsorily without fail except on Thursdays.

The objective of introducing Uniforms was, firstly, to enable the students to focus on their education rather than dressing, secondly, to wipe out the class differences among students, thirdly, to reduce the mounting pressure on parents because of the increasing demand for new dresses. The uniform was well accepted by the students and the students are wearing the uniforms with great pleasure. The public have a lot of appreciation for the introduction of the uniforms, that too at the degree level classes.

5. Evidence of Success

The evidence of success is visible as the students are wearing the uniform on all working days except on Thursdays and attend the programmes of the college in uniform without fail. The parents and the public have expressed their satisfaction towards the introduction of uniforms as a welcome change.

6. Problems encountered and Resources Required

The major problem is the color of the uniform that was introduced. In addition the quality of the uniform material and the appropriate tailor to stitch the uniforms were also part of the issue. The students were consulted-convinced and finally the uniforms were introduced.

Best Practice – II

1. Title of the Practice:

Moral, Ethical, Spiritual and Social Values

2. Objectives:

- To inculcate moral, ethical, spiritual and social values among the students.
- To provide value based education to all the students irrespective of caste, creed, class, sex and religion.
- To shape students into responsible citizens contributing to the development of the society, nation and the universe at large.

3. Context:

The Institution is imbued by great moral, ethical, spiritual and social values other than various social activities. Since its inception the institution is striving hard to inculcate the moral, ethical, spiritual and social values among all sections of the society in general and the student community in particular. This mission has made a great impact in enlightening the working community as well as the student community to a great extent. The Mahasamsthana Mutt has become the great pioneer and an ambassador all over the world and this credit goes to Bhravykya Padmabhushana Sri Sri Sri Dr. Balagangadharanatha Mahaswamiji.

The Swamijis of Mahasamsthana Mutt are rendering this human service persistently in all the educational institutions of our education trust and this has paid rich dividend.

4. Evidence of Success:

To imbibe moral, ethical, spiritual and social values, the college periodically organizes special lectures by Swamijis, philanthropists and renowned scholars. The stakeholders are reaping the benefits of these lectures to the optimum level. The overwhelming response of the stakeholders motivates the trust to expand the area of operations. To encourage the students to develop moral and spiritual values, the

college periodically organizes special talks by scholarly pontiffs. These values have contributed in enhancing the efficiency of the employees and the caliber of the student community. These efforts have created an environment for academic excellence.

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

Environmental studies is mandatory in curriculum. The eco-club and NSS volunteers helping in creating environmental awareness through regular cleaning and plantation within the college campus and outside the college campus.

College garden has been maintained cleanly and neatly by the eco-club and NSS units.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- ✳ Dedicated faculty and enthusiastic students.
- ✳ Most able and resourceful management.
- ✳ Adequate infrastructure facilities.
- ✳ Increasing demand for B.Com course.
- ✳ Strong support from parents and Alumni.
- ✳ Faculty-students ratio 1:20.
- ✳ Safe and conducive environment of the college naturally attracts the girl students.

Weaknesses

- ✳ The present recruitment policy of the Government does not permit to fill up retired Non-teaching posts.
- ✳ Non - availability of sufficient NET/KSET eligible candidates.

Opportunities

- ✳ To start more PG courses.
- ✳ To pursue Ph.D/Research Project.
- ✳ To open some add on course/Certificate course.
- ✳ Optimum utilization of infrastructure.
- ✳ To open a research centre.

Challenges

- ✳ To impart quality education to rural students.
- ✳ To achieve 100% results.
- ✳ To attract overseas students.

8. Plans of institution for next year

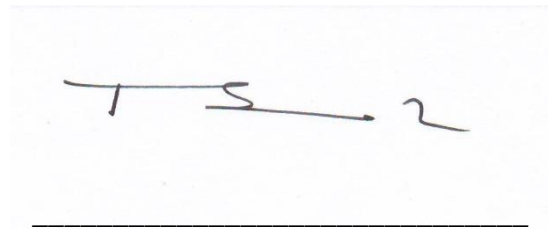
1. Workshop on teaching to young teachers.
2. Encouraging the faculty to pursue Ph.D.
3. Conduct seminar and workshops with the help of Management funds.
4. Upgradation of infrastructure facilities.
5. Arrangement of special lecture programmes by each department.
6. To organize programmes under alumni association.
7. Training programme on Competitive examination for the College students.
8. Encouraging the teachers to participate in seminars/workshop and to presents papers in the seminars.

Name: Prof. Rajendra



Signature of the Coordinator, IQAC

Name: Dr.B.K.Loksha



Signature of the Chairperson, IQAC

Annexure I

Academic calendar: 2018-19

Sl.No	Activities	Date/Month
1	Orientation Programme for First year students and Parents' Meet	18-06-2018
2	Department meeting and preparation of annul plan.	Second week of June
3	Inaugural of various activities of the college like NSS, Sports and Cultural activities.	Third week of July
4	Fresher's Day celebration.	First week of August
5	Independence Day celebration.	15 th August
6	Special lecture programmes.	Third and Fourth week of August
7	Tests, Assignment and Skill development activities.	Third and Fourth week of September
8	Staff common meeting.	First week of October
9	Department meetings.	Second week of December
10	Republic Day celebration.	26 th January
11	Special lecture programmes.	First and Second week of January
12	Tests, Assignment and Skill development activities.	First week of March
13	Educational trips of different class.	Second week of March
14	Staff meeting.	Last week of March
15	Farewell programmes for outgoing students.	Last week of March

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
