YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SRI ADICHUNCHANAGIRI COLLEGE OF ARTS AND COMMERCE
• Name of the Head of the institution	Dr. B.K. Lokesha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	91821286061
• Mobile No:	9844753108
• Registered e-mail	saccngm@gmail.com
• Alternate e-mail	sacngmiqac@gmail.com
• Address	Sri Adichunchanagiri College of Arts and Commerce, TB Extension
• City/Town	Nagamangala
• State/UT	Karnataka
• Pin Code	571432
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**University of Mysore**
• Name of the IQAC Coordinator	**Dr. Ravikumar.M**
• Phone No.	**91821286061**
• Alternate phone No.	**0821286071**
• Mobile	**9886691642**
• IQAC e-mail address	**sacngmiqac@gmail.com**
• Alternate e-mail address	**saccngm@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://saccngm.edu.in/en/iqac/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://saccngm.edu.in/en/iqac/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**80.20**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**B**	**2.73**	**2011**	**08/01/2011**	**07/01/2016**
Cycle 3	**B++**	**2.86**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC	**03/04/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	**NA**	**NA**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	7	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC has obtained feedback from: Students, Teachers, Alumni and Parents.

Focus on ICT-based learning – PPT (PowerPoint Presentation), Video, e-Books and e-journals.

IQAC has made an effort, to conduct Special Lecture Programmes, through various Departments.

Students are encouraged to participate in different events like: Sports / NSS / YRC / RRC / Rangers and Rovers.

Conducting meetings with the staff members, in order to improve the quality of teaching.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Organizing Seminar and workshop	**International, National, State level and e – webinar workshop/ seminar have been conducted. International seminar was held on 02-02-2021, National level e - webinar was held on 07-07-2020 and 25-06-2021. Two days' workshop was held on 02-03-2021 to 03-03-2021. State level e**

	-webinars was held on 02-02-2021, 29-06-2021, 29-06-2021, 11-06-2021, 13-06-2021 and 22-06-2021.
2. Arrangement of special lecture programmes by each department.	The faculty members of various departments have conducted, special lecture programmes by inviting resource person from various specializations.
3. Participation from stake holders.	Alumni meetings were held on 17-10-2020, 08-11-2020, 28-06-2021 & 29-06-2020, to receive the suggestions, to enhance overall education and development of students' fraternity.
4. To organize programmes under alumni association.	Alumni association has organized, event on state level Kavigosti which was held on 29 – 06- 2021.
5. Bring out a college magazine by IQAC.	College Magazine was published, for the Academic year 2020-21, to highlight the significant and memorable events held in the College.
6. Arrangement of feedback from students, parents and alumni on quality related institutional process.	Preparing and maintaining a review report of feedback, obtained from the various stake holders of the institution, with keen intent of continuous assessment and improvements in curriculum.
7. Encouraging teaching personals to pursue Ph.D.	IQAC has made an effort to motivate faculties, to pursue Ph.D. As a result of which, two of the faculty members have enrolled themselves into Ph.D., program: Department of History and Sociology.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Management	11/11/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	09/03/2020

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	166

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	1027

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	320

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	318

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**55**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**22**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**30**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**12.32**
4.3 Total number of computers on campus for academic purposes	**68**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is primarily recognized and affiliated to University of Mysore. It adopts the curriculum and calendar of events framed and modified by University of Mysore, time to time. The academic activities of the institute is monitored and governed by Department of Collegiate Education, Government of Karnataka.

The institute has done execution of the direction given by the higher authorities, with a strong intention to maximize the curriculum of teachers by unique methods, such as: skill development and practical.

Calendar of events is been prepared by the college in consultation with IQAC committee, to ensure effective implementation of curriculum delivery. For this purpose the institution has created the exclusive time table committee, it designs the time table, subject allotment, workload etc., with the prior knowledge and with the consent of the Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://saccngm.edu.in/uploads/1.1.1-supporting-document.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The academic calendar is well disseminated on the website, so as other stakeholders are informed regarding the activities and events happening in the institution. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam.

The College has an Internal Assessment Examination Committee (IAEC) to oversee, the conduct of the Internal Assessment Tests. Test dates are announced one week in advance by the Coordinator too and individual departments IA test is conducted accordingly. Timetables are then displayed in the notice board.

The committee conducts the exams in Specific answer booklets which shall be distributed to the departments, on the date of the examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://saccngm.edu.in/uploads/1.1.2-IA-Results.pdf

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

685

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

65

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Issues

- **Gender issues are highlighted through various invited lectures organized by the Women Empowerment Cell of the college.**
- **The Women Empowerment Cell of the college also deals with this issue by organizing gender sensitization programmes to both teachers and students.**
- **Health and hygiene are highlighted through various invited lectures and interactions with acclaimed doctors.**

Environmental Education

- **'Environment Science and Public Health' is a compulsory paper introduced by University of Mysore, at the UG level courses. Environment protection, pollution issues, disaster management,etc. are part of the curriculum.**
- **Every year the college invites resource persons during World Environment Day to sensitize students with issues related to Environment Conservation.**
- **A tree plantation programme is also conducted every year in the college.**

Human Values

- **The university has introduced a compulsory paper on 'Indian Constitution and Human Rights' through which various forms of human rights are made aware of.**
- **Value and ethical education are stressed, as a need, of the day on every occasion by many teachers during the regular course curriculum completion.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

71

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://saccngm.edu.in/uploads/FEEDBACK-Analysis-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

230

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **The students admitted into this institution from diverse: social, economic, cultural and vernacular backgrounds, with**

different levels of knowledge and skills, hence their learning needs are different.

- The performance of students is assessed by: internal assessment, test, classroom performance, interaction during the regular class room session and at the end of each semester examination.
- The process of identification of slow learners includes: conducting discussion, internal test, viva, class room seminar and presentation.
- The performance grade or marks are the key factors, to categorise the students, as slow learners, as well as, advanced learners in a class.
- Special attention was given to slow learners, to boost their confidence level to learn subjects and to perform well.
- To avoid irregular students, becoming slow learners' teachers take special care of such students, contacting their parents, sending letters to bring to their notice.

Activities for advanced learners

- Advanced learners are identified by their teachers and guide them, to effectively utilize library resources for their betterment.
- The students who have scored hundred percentile, those students are felicitated by the respective departments.
- Some special guidance is provided, for students, to prepare for competitive exams.

File Description	Documents
Link for additional Information	https://saccngm.edu.in/uploads/advance-learners-2020_21.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1027	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Acknowledging student's voices, as central to the learning experiences, the college makes sincere efforts, to gradually deploy student -centric learning methods, across all streams. The faculty members of the college use the lecture method, of teaching in the class room and conduct many internal examinations, to assess the students. Involvement of the students in: NSS, Rangers and Rovers, other activities like; sports, cultural, quiz. The college organises, many programme for students, for their joyful learning, they are shown: slides, videos, PPT's, relating to topics in their concerned subjects, to create interest in them for learning. Resources persons are invited to some programs and they enlighten the students, update them, on the latest knowledge, on that particular topic.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[https://saccngm.edu.in/uploads/2.3.1-ICT.pdf]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **ICT based education, to enhance the effectiveness of teaching -learning process there by having students -centric approach**
- **E – Resources, PPT's, YouTube videos, website links, E-reference books are used by the faculty and students also.**
- **E-Library resources and online contents are used by faculties where the course needs to be updated.**
- **Due to Covid – 19, all departments, have conducted webinars through online mode.**
- **As per the University guidelines, during the pandemic (covid-19) time the institution has conducted online classes through Microsoft Teams Application.**
- **Some faculty members used power point presentation, for their lectures and Google forms were used for taking feedback.**
- **The college campus is Wi-Fi –enabled, so that faculties can freely access the internet.**
- **Students are also motivated, to use, the internet, YouTube, such tools helps them to know the latest developments in their specific topics; WhatsApp groups are also used, for sharing-**

learning materials.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://saccngm.edu.in/uploads/2.3.2-Supporting-Documents-1doc.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

6.06

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **Internal assessment is transparent and robust; it follows the regulations of University of Mysore. Internal evaluation process, theory and practical subject. The process of conducting internal assessment and examination has been conveyed to students, in the class room and intimate through What Sapp group, who maintains the group of students, teacher as a mentor.**
- **Internal assessment is based on test, assignment and attendance, student attendance is reviewed, every month and the class teachers counsel the students with attendance shortage and motivate them to attend further classes regularly. Attendance shortage is displayed on the notice board, at the end of two months once.**
- **The process of internal evaluation starts at the class room level for every subject two internal assessments are conducted at the department level, to give fair chance to the absentees**

due to permissible circumstances and to bring students under uniform internal evaluation system.

- Assignment questions are provide by the class teachers and after the completion of assignment ,the students are expected to submit, within a stipulated time, based on sincerity and transparency ,in answering the questions, weightage is provided for the determination of the internal assessment marks.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://saccngm.edu.in/uploads/2.5.1-supportive-documents_compressed.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The evaluation of the students is very important, to know, the efficiency of the entire teaching-learning system.
- The college forms a committee every year to conduct internal examination.
- The date of internal examination is decided, in the teachers' council meeting, of the college and a formal notice is circulated to all the departments of the college.
- The timeline of the internal assessment dates, of respective departments are displayed, well in advance, in the notice board. So that students are aware of the evaluation process.
- Several internal assessments are performed, throughout the semester. They are in the form of : unit test/ assignment/ class rooms seminars etc.,
- Students who perform poorly, in the internal assessments, students are allowed to appear in the retest; any improvement are duly recorded and acknowledged.
- If a student is dissatisfied, with the evaluation process or the marks obtained, on the assessment/test. He /She, may ask to the concerned, Head of the Department. Some of the issues may be resolved at the department level pertaining to IA marks.
- Due to pandemic (COVID – 19) situation, the college has conducted internal examination on time bound basis, for all the course.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://saccngm.edu.in/uploads/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Students acquire a broad range of information, skills, talents, and attitudes when pursuing graduate and post-graduate courses, which are referred to as programme outcomes. Our College provides a diversity of Commerce and Humanities programmes, each with its own set of goals and objectives. The same information can be found in the college's website.

These are some of the common outcomes of our college:

- The college provides an environment that encourages students to learn outside the classroom through a variety of co-curricular and extracurricular activities.
- The college supports acquisition of knowledge by student through emphasis, on interactive and participative learning.
- The college strives to offer value based education by including values like; truth, sincerity, hard work and generosity in every activity performed.
- Critical thinking training enables them to comprehend and analysis current socio-economic, environmental and cultural issues.
- Course outcomes are discussed in detail in pre-board of studies, meeting where all the faculties' members express their views and contribute constructively towards farming the outcomes.
- The derived POs, PSOs and Cos are approved by the board of studies passed in the academic council meeting.
- Course outcomes are mapped with program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://saccngm.edu.in/uploads/2.6.1_program-outcome_c.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our College provides courses in various disciplines like Commerce and Humanities. Students gain information, skills and talents over the course of their programmes that enable them to construct a future for themselves while also contributing positively to society and the country at large.

The following are direct and indirect measures for determining whether or not POs and COs have been met:

- As per the university guidelines, our college is conducting internal assessments and end-of- each semester test are conducted accordingly. According to University standards, 20% of each course's marks are granted through internal evaluation, which is further divided into C1 and C2, and the remaining 80% of points are awarded externally through the end-of-the semester exam.
- Students are given individual assignments to measure programme and course outcomes in a direct manner.
- Faculty from the department meet with students who are performing poorly and analyze the reasons behind their poor performance. Appropriate corrective actions are recommended to them. On Annual Day, top students are recognized in a variety of categories, including student of the year, toppers, and scholarship recipients

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://saccngm.edu.in/uploads/2.6.2_Course-outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

492

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://saccngm.edu.in/uploads/2.6.3-results.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://saccngm.edu.in/en/iqac/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has organizedthe following extension activities, through national service scheme (NSS), YRC and Red Ribbon club, to create awareness among the people of the community.

Outreach and extension activities like: awareness on cleanliness, AIDS,cancer, blood donation, pulse polio program, importance of yoga, health, hygiene, implementing activities. Moreover, activities conducted on significant days, as part of, the celebration on special days, related to health through the observation of :world AIDS day, international Yoga day, blood donation camp, mask day and national Youth day, International health day,by observing these days ,our students take initiative ,to learn and spread the message, on various social concerns etc., special health camps are organized every year.More than 90 volunteers, donated blood and the awareness of blood donation, its importance was given to the students, they were made aware of blood donation and its significance.

Apparently, outreach programmes ,helps in the holistic development of student's personality, NSS conducted a week long

annual special camps in various villages, it helped students to intermingle with Villagers, to understand their -old traditions, customs, values , in their day to day activities and also to understand their living conditions.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/3.3-extension-programms-suporting.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

623

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sri Adhichunchanagiri College of Arts and Commerce is well equipped with good quality infrastructure for academics as well as extra-curricular and co-curricular activities.

The institution has a 1.29 acre, floor of the building area is 12215.42 sq.ft., with three floors. The Institution has well-equipped 44 rooms, 30 classrooms, five classrooms with LCD projectors, 3 laboratories, 2 computer labs, seminar halls, auditorium, central library. There are 68 computing systems with round a clock in computer Wi-Fi facility with 100 Mbps bandwidth capacity, getting from RailTEL Corporation of India Limited, on campus.

The college has one auditoriums and one seminar halls with plug and play facility to cater to the needs of the audio-visual necessity of the events, with a seating capacity of 70 in seminar hall and 500 in the auditorium. A separate Greenroom facility is available in auditorium.

The college's central library is well equipped with a digitized database libsoft and remote access to e[1]resources. The library is enriched with a reference books, issue books, journals, magazines and e-resources.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://saccngm.edu.in/uploads/4.1.1-any-additional.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sri Adichunchanagiri College of Arts & Commerce has exhibited its commitment to provide facilities & training in sports and cultural activities.

The Institution has sports ground to hold regular training and sports events for students and also to organize group events like cricket, football, kho-kho, volleyball, kabaddi and NSS parade.

The Institution has a sports room for keeping sports equipment and also it is using for indoor games. Here 3 Carom Board, 1Table Tennis Board, 2 Chess Board, indoor games are available for students.

Facilities for Culture Activities:-

To facilitate cultural activities, the college has one auditorium with 500 seating capacities and one seminar hall with 70 seating capacity. Audio- Video facility is available in both auditorium and seminar hall. One movable projector is there; it will be use wherever needs.

Yoga and Meditation centre: To improve the mental strength and concentration of students, yoga program and meditation will be conducted in the college auditorium by inviting yoga trainer.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://saccngm.edu.in/uploads/4.1.2-Auditorium-Sitting-Capacity.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saccngm.edu.in/uploads/4.1.3-any-additional-ICT-Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.32

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software

Libsoft

Nature of Automation (Full or Partially)

Fully

version

9.5

Year of Automation

2015

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://saccngm.edu.in/uploads/4.2.1-LIBSOFT-2020-21.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.99

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We are equipped with all the necessary ICT infrastructure to felicitate the Teaching-Learning activities. To ensure that effective classroom delivery, information sharing, and knowledge assimilation, 5 classrooms equipped with plug and play LCD projectors. In 2021 we had around 68 systems with the required software. The systems are updated as per the need both in terms of software and hardware in order to cater the needs of the students to successfully complete their practical session as per the university curriculum.

There are 4 scanners, 6 printers, 2 Tabs and storage devices with internet facility & UPS in the college. The institution is equipped with a free Wi-Fi facility for staff and students with a speed of 100 Mbps, Connection with RailTel corporation of India limited. The college YouTube channel and newsletter keeps the students: present and alumni informed of all the activities of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saccngm.edu.in/uploads/4.3.1-additional-railware-internet-invoice.pdf

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.32

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sri Adichunchanagiri College of Arts and Commerce, has made an exclusive provision, under different heads of account, for maintaining and utilizing the campus infrastructure facilities.

The institute has constituted different committees, in order to, make optimum utilization of the available facilities; library has a wide hall, in the first floor. Stock books for circulation and INFLIBNET, facilities for both students and staff. Five (05) computer systems have been provided for browsing and finding the books, in the library.

The college has two computer lab, for computer skill teaching. The department of geography, has one lab with sufficient equipment's and a computer system, department of sports is well equipped with various sports items, an exclusive play ground has: volley ball court, Kabaddi court, kho-kho court and indoor games playing facilities i.e., table tennis, chess, carom board, weight lifting is also provided for encouraging students to involve in sports activities.

Students are allowed to use internet facility, in computer lab and library. 13.5 KVA UPS connection facilities are also provided to: labs, office and library. The institute has installed roof top solar panels, for the production of electricity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saccngm.edu.in/uploads/4.4.2-additional-file.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://saccngm.edu.in/uploads/5.1.3-documents-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has student representative council, engaged in the academic and administrative function, as the institution, strongly believes in, collective participation and gives equal opportunities to students for involvement in co-curricular and extra-curricular activities, which have been conducted in the institution. Here, is a list of programmes ,in which students actively involve themselves : inauguration of cultural, sports activities, National youth day celebration, social service ,certificate distribution, national voters day, badge distribution program, rangolli competition program, yoga training program, national women's day celebration,

national sports day celebration and many more.

The council has been the amalgamation of: strength, discipline and diversity, ensuring that student has several events to engage exclusively such as: talent's day, annual day, alumni meet, mad ads, folk dance, solo song competition etc., these activities, have not only, helped students to shape their personalities, but also, helped the members of the council, in becoming a promising asset to the society. The members of the council are an epitome of the: team work, dedication, sincerity and discipline.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/5.3.2-addional.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sri Adichunchanagiri College of arts and commerce was established, in the year 1975 with an object to provide education for rural youth. The institution has intent, to give priority for higher

education, since 45 years. Students of this institution are spread across the country and occupied various important positions and few among them, have become: entrepreneurs, industrialists and have become IAS and KAS officers. Alumni Association was established in the year 2009-10. Since then, alumni association is actively involved in various activities of the college, during the academic year 2020 - 21. Activities like Nudinamana and state level Kavigosti on 29th June 2021and donation of LED projectors to the college have been conducted. Basically, the Alumni association bridges, the gap, between, current and erstwhile students, are providing mutual beneficial environment. The Alumni of the college meet, three to four times in a year and plan to undertake various academic and non-academic programs like :Bhavageetha competition, State level debate competition, folk song competition etc., in addition,the Alumni association also provide, financial assistance to the poor and under privileged students for the purpose of their education.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/5.4.1-Attandance_compressed.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership and governance at Sri Adichunchanagiri College of Arts, Commerce and science - based on participative management and decision making ensures an environment conducive for attaining the vision and mission of the college. The college motto, "Education inspiring the next generation" is the guiding force in policies and actions towards attaining the following goals:

- **To impart value-based education to the students.**
- **To bring educational opportunities within the reach of the under privileged section of society.**
- **To ensure participation of students in co-curricular and extracurricular activities for their balanced development.**

Perspective plans towards accomplishing the vision and mission of SAC College:

- **We are providing value based education for all round development of the students.**
- **Significant upgrade in the admissions during the last five academic years, which stands nearly 100%.**
- **Undertaking programmes and projects for excellence in teaching, research and administration.**
- **To motivate faculty and students for higher education and research.**
- **Successfully organized state and national level webinars.**

Wide-ranging community based programmes, awareness drives, NSS, Rangers and Rovers, Red ribbon and Red Cross activities, walkathons by the student community, etc. are sufficient proofs for the efficient governance and leadership management of the institution.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/en/vission-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Academic performance of an institution improvised by the decentralization policy followed by the active involvement of management and faculty members to bring forth good infrastructure and quality teaching which results in better learning outcomes in the students. The management, principal, Head of different departments, IQAC, teaching faculty, NSS, student representatives join their hands to propose a plan, design the work, and execute the approved plans.

Case study: Institutional practices such as decentralization and participative management:

- Faculty members convene and participate in committees that fulfill admissions and academic/workload requirement of the college.
- Representation in staff council committee that nurture discipline and patriotism, community spirit and equality, such as the National Service Scheme (NSS) Scouts and Guides committee, Indian Youth Red Cross. Other student centric committees, like the cultural committee, library committee, sports committee, tour committee, placement cell, which promote creative development, cultural enrichment, placement and sportsman skills, and also function under the supervision of lecturers.
- Appointment as Professor-in-charge of individual departments to manage the administrative requirements of their respective departments. Professor-in-charge functions as a part of larger, systematized grid of consultation and discussion with Principal, the IQAC and with related staff committees.
- In total, professors and students are involved in supporting the administrative, academics and extracurricular activities of the college.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.1.2-committee-list.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has designed a strategic plan as per the vision and mission of the college. Strategic plan is made to guide the developmental activities of the college.

Activities showing the deployment of the strategic plan

1.   Teaching and learning

- Faculties are encouraged to enhance their qualification by clearing state and national level assistant professorship eligibility test (NET/K-set).
- Preparing annual plan for both academic and non-academic activities.
- Conducting tests, seminars, assignment and skill development

activities, etc.

2.   Examination and Evaluation

- **The exams are conducted, as per, the rules and guidelines provided by the affiliating University.**
- **The evaluation is carried out by Teachers as per, the direction of the Mysore University.**
- **Internal marks are allotted based on the: Test, Assignment and Skill development activities.**
- **Parents-Teachers meetings are conducted to review the performance of the students.**

3.   Research and Development

- **Teachers are guided and encouraged to publish articles and books.**
- **Encouraging faculties for paper presentation.**

4.   Human Resource Management

- **Encouraging students through varieties of activities like: NSS, Scout, social and cultural activities.**

5.   Admission of Students

- **Students are admitted to college, as per, the rules of University of Mysore.**
- **The circulars and other academic information are sent through digital messages to students.**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://saccngm.edu.in/uploads/6.2.1-additional-information-of-implimentation-of-strategic-plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has an internal organizational structure, that has

evolved, over more than 45 years of existence. The main institutional bodies are as follows :

- Governing council: The governing council of The Sri Adichunchanagiri Shikshana Trust that runs several institutions including SAC College is at the top most of the hierarchical structure.
- The governing council of the college comprises : the President, General Secretary, Secretary,Members, IQAC coordinators and HODs.
- The governing council act as the executive body, of the college to take decisions and plan strategy, which is appropriate for the development of the institution.
- The head of the Institution (Principal) is responsible for various administrative services of the college.
- The conveners of different committees, oversee the functioning of respective committees as per, the academic calendar evolved.
- The extension activities are monitored and executed by unit-officers and its members of : NSS, Indian Youth Red Cross (IYRC), Rangers and Rovers, Anti-ragging committee, Women harassment and prevention cell.
- The college office comprising, the administrative staff and support staff co-ordinates, the administrative activities, under the guidelines of office superintendent, in consultation with the principal.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.2.2-additional-file-rules.pdf
Link to Organogram of the Institution webpage	https://saccngm.edu.in/en/organisation-structure/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The SAC College has taken various effective measures for the professional development and welfare of the teaching and non-teaching staff.

The following are the welfare measures introduced for teaching and non – teaching staff by the SAC College :

- **Provident Fund (EPF) is in existence for all employees – both teaching and non – teaching. This is insisted on housekeeping personnel and security staff also by agencies to whom the contract has been provided. Employee contributes 12% of (Basic +Dearness Allowance (DA)) towards EPF.**

- **ESIC (Employees' State Insurance Corporation) scheme is provided to all those staff, who are drawing gross salary, less than Rs.21,000/. Management contributes 3.25% of Basic +DA whereas, employee contributes 0.75% of Basic +DA to ESIC.**

- **Earned Leave (EL), Commuted Leave and Casual Leave provided.**

- **OOD is provided for attending: the examination, valuation, BoS/ BoE meeting, workshop, seminar, conference, orientation course, refreshers course etc.**
- **Basic Pay is revised periodically with regular increments.**
- **Gratuity as per the government norms**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.3.1-Welfare-additional.pdf
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teacher's Self-Appraisal

- **The College requires that the teachers furnish a self-evaluation form every year. This provides, an insight, into one's own assessment of effectiveness, of the teaching style and its impact, on the students. It highlights how the teacher**

handles different situations that affect the learning progress of the students. It also makes them know the involvement of the teacher in both academic and administrative activities. Through this form, a teacher can showcase his/her continuous professional development (paper presentations, publications, seminars and conferences attended) etc.

- Performance appraisal system of the staff includes the following mechanisms:
    - Student feedback
    - Parents and alumni feedback
    - Self-appraisal report

Student feedback is taken in every semester, to review the performance of staff and necessary appraisal is done. Feedback from the parents at Parent-Teacher Meet, is collected to review the performance of the faculties.

Performance Appraisal System non-teaching staff

The Self-Appraisal Report (SAR) of Nonteaching staff is taken on annual basis using structured Questionnaire. Based on the performance and the feedback, the principal takes personal interest in guiding the non-teaching Staff. The senior members of the non-teaching Staff groom the new recruits to help them to enhance their performance. The non-teaching Staff members have assigned, to work in different capacities, on rotation basis. The appraisal reports are analyzed and the working ability of individuals is assessed.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.3.5-Confidential-report-2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits on a regular basis.

Mechanism for Internal Audit and External Audit is as follows :

The college has system of both internal and external audit mechanism. In addition, to the internal audit, the external auditor verifies, the entire books of accounts, vouchers, income and expenditures of the college every year. The Institutional accounts are audited regularly, by both internal and statutory auditors. During the audit, only minor mistakes were found and immediately these errors and omission were corrected and step were taken, to avoid such mistakes in the future. Internal auditor, frequently visit the college and guide us, to maintain the books of: accounts, vouchers and receipts which are helpful for the audit work. In the initial stage, the officer in-charge scrutinizes and verifies the financial data, Proper procedure for purchases is adopted. Quotations are called for and prices are compared. Review the means of maintenance assets and, as appropriate, verifying the existence of such resources.

- Verification of cash book
- Examining the bank passbook
- Verification of total amount granted for various departments and various committees and its proper utilization
- Admission record verification
- Scrutiny of acknowledgment letters if any, in regard to scholarship

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.4.1-college-mngt-audit-report-2019-20.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Utilization of resources

- **Sri Adichunchanagiri Shikshana trust is a registered body under Society's act. Under the Income Tax Act, Section 80G, income tax exemption is provided to all the contributions done to any of its educational institutions.**
- **Number of workshops seminars and webinar are organized. National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for the students.**
- **The College has a Governing Body, Library and various associated bodies, which help in : the preparation, division, allocation and utilization of funds.**
- **Development Fees are received from students, are used for development of the college, non-grant faculty and staff salaries, and they are properly audited. Academic facilities are augmented for students.**
- **Library services and Sports services are strengthened. Laboratories are augmented and IT Infrastructure is increased.**
- **Each item is purchased by comparing a minimum of three quotations, received from different vendors. Each and every transaction is supported by the vouchers and invoice.**
- **All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques and cash. Only authorized persons by the management can operate the transaction through the bank.**
- **For each and every financial transaction, proper permission is taken from the Principal of the College.**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.4.3-additional.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college.

The two practices institutionalized by IQAC are:

1. Improved teaching – learning processes in the system.

- **The administrative audit is conducted by IQAC and external agency from time to time.**
- **The IQAC of the college assesses the report submitted by the faculty/department and does an academic audit, which is then shared with the departments.**
- **Special Lecture programmes have been conducted for the benefit of teachers and students in the advancement of modern-day fields. Several webinars were conducted during the Covid-19 pandemic time.**
- **The IQAC organized the Orientation Programme, on higher education for the final Year Students.**

2. Feedback from stakeholders

IQAC obtained feedback from all stakeholders, that include : students, alumni and parents, on a structured questionnaire on teachers, infrastructure, library, teaching-learning, evaluation and other facilities provided by the institution.

Significant contributions of IQAC:

- **Improved teaching-learning and evaluation process**
- **Organizing State and National level seminar, webinar on subjects covering a broad range of themes relevant to the modern day education in HEIs.**
- **Integrated curricular and co-curricular activities such as**

Orientation Programme on Higher Education and interactions with academic experts.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.5.1-additional-file.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide, quality education, to the students through an effective and meaningful teaching-learning process. This plays an instrumental role, in enhancing, the quality of the academic and co-curricular endeavors of the College, in keeping with, its vision and mission.

Institutional reviews and implementation of teaching-learning improvements facilitated by the IQAC are discussed below:

- **Evaluation of Teaching, Learning, and Evaluation in monthly meetings.**
- **Teaching plan and diary, mentors dairy.**
- **Feedback analysis outcome.**
- **Assessment of an innovative method of Teaching, Learning, and Evaluation.**

Incremental Improvements:

- **The feedback system for feedback on curriculum, teaching-learning, and follow-up, under the guidance of IQAC.**

- **Teaching, Learning & Evaluation – Creative and Innovative Teaching and Teaching Methodology, Attendance, Semester Plan, Lesson Plan with teaching objectives and learning outcomes, Student progression/achievement, Evaluation methods, and Pass percentage.**
- **Student Support & Progression – Orientation Programme on Higher Education and student participation in intercollegiate events.**
- **Orientation program to the fresher's were arranged from the**

- every academic year, so that, the students get a thorough exposure, to the university set up and to the college environment.
- Organizing webinar was conducted to generate familiarity in usage of MS – Teams, for Online Teaching. During the covid-19 pandemic, the online teaching and sharing of teaching content through MS – Teams proved very useful.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.5.2-additional-file.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://saccngm.edu.in/uploads/6.5.3-annual-reports.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity -   The institutional has various programs, to promote

gender equity. Over the past 15 years, the number of girl students enrollment shows that, gender equity is ensured in the system. Environmental consciousness is displayed by organizing, annual environmental day, where the Thahashildhar of Nagamangala had participated.

The social responsibility, constitutional obligation activities and value based education are provided through subjects like environmental science, Indian constitution and human rights. Personality development programs, culture and diversity and value education. College regularly conducts social awareness activities on : AIDS, Anti-drug compaign, voter awareness campaign, Swachh Bharath Abhiyan. Health and hygine, blood donation campus etc. various commemorative days were conducted in the college.

The college has several distinctiveness to its credit, ranging from the students enrolment, from families of alumni, safety and security of female students, traditional and conservative culture benefited the middle- class and lower middle- class families, conducting of various co-curriculum activities and strong alumni base ranging from education, administration, finance, research, entertainment and Indian politics. Progression to higher education and placement through campus recruitments. Support and motivation for married girls, for pursuing higher education . CCTV cameras for ensuring safety and security of female students and staff.

File Description	Documents
Annual gender sensitization action plan	https://saccngm.edu.in/uploads/7.1.1-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://saccngm.edu.in/uploads/7.1.1-documents.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution for the management of the following types of degradable and non-degradable waste

**   Solid waste management: Solid waste in the campus is divided into: biodegradable, recyclable, hazardous waste distinguished with different colored trash containers. Biodegradable trash containers are named as 1st dustbin, recyclable waste containers are named as 2nd dustbin and hazardous waste containers are named as 3rd dustbin.**

Liquid Waste Management: Institution has a common sewage treatment plant, that recycles, the sanitary sewage water by removing pathogenic microorganisms, suspended particles, and biodegradable organic substances.

Contaminated liquid waste of the college, is disposed of, along with the biological hazard or chemical hazard waste, depending on its source. It will be disposed of after neutralizing the waste with suitable chemicals bleaching agents, to kill the microbial contamination or by autoclaving.

Hazardous chemical waste management: Poison, mercurous chloride, KCN are considered as a chemical hazard used in experiments is autoclaved and handled like other chemical hazard waste.

The sulphuric, hydrochloric, and nitric acids which are used in experiments are diluted, before pouring them into the sink.

Waste recycling system: The organic wastes, such as : canteen kitchen waste, leaves shed from plants, and trees on the campus are converted into bio-compost by vermicompost process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://saccngm.edu.in/uploads/7.1.3-degradable-nd-non-degradable-waste.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

B. Any 3 of the above

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

○ **Ethnic dress day is conducted to foster awareness about the**

cultural diversity.

- Involvement of students in various committees enable the students to learn the importance of team work, event management tolerance and harmony to achieve, a desired result. Students get a platform to mingle with others belonging to different cultures and traditions.
- The college is well connected by main road, so that, students from various parts, especially rural places have an essay access to the college.
- Free vaccination drive, of covid-19 pandemic, blood donations, general health camp, electoral literacy camp are conducted to help the students and local community.
- Students are from diverse cultural, regional, linguistic and socio-economic backgrounds and thus offer an all-inclusive and favorable learning environment to the students supported by the institution staff. The college believes in the concept of "unity in diversity".
- Communal socio-economic related activities: staff and students celebrate communal festival like Ganesha chathurthi .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Our college is ardently committed, to social responsibility and accordingly is increasingly response to community –based development initiatives. Being active agents of social change is not only considered, a strategic priority at SAC College but it is also seen as, a much needed responsibility. Sensitization of students and staff is a key agenda, behind any of our social initiatives and we are committed to being a society responsible group of educational institution.
2. The struggle for Indian independence, the development of constitution of India, with the important objectives including : equality, fraternity, justice, secular values, rights and duties are always stressed in such programs.
3. College regularly conducts the social awareness activities like : organizing rallies, workshops, camps, exchange of students and collaborative activities like : the voter

awareness campaign, swatch Bharath Abhiyan , health and hygiene, rallies of awareness, regarding wearing masks, on covid-19 pandemic time, general health checkup, blood donation camps, tree plantation, gender equity awareness programs and anti-ranging campaigns.

4. Indian constitution and human rights is introduced as a compulsory subject, for all the students. These subjects sensitizes students towards the values, rights secular principles and social justice.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Independence Day and Republic day- These days are held every year. All extension activities using students belonging to

NSS, RR, YRC, sports and other general students, as well as, staff participate, NCC students organize a flag hoisting ceremony.

- Ambedkar Jayanthi – This is celebrated every year by NSS wing.
- World environmental day – is celebrated on the 1st Sunday of June every year, in association with students and staffs.
- Gandhi Jayanthi- this is celebrated on 2nd October every year by NSS wing.
- Ganesha Festival – Ganesha festival is celebrated in our college by placing, Ganesha statue, at the entrance with more devotion.
- Science day – National science day is organized every year on Feb 28th, Quiz was held on that day. Students were encouraged to participate and they participated very actively and grabbed many prizes.
- Subhas Chandra Bose Jayanthi - This is also celebrated by NSS wing of our college.
- National Youth day is celebrated to commemorate the birthday of swami Vivekananda. National youth day is celebrated with great enthusiasm on Jan 12th.
- Teachers day – this day is celebrated in our college every year, to motivate teachers and honor teachers.

Students from various culture background, regional linguistic and socio- economic backgrounds and thus offer an all – inclusive and favorable learning environment, to the students, good support is given by the institution. The college believes in the concept of "unity in Diversity"and offers them with an all – inclusive environment that integrates the socio-cultural ethos of our state.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the practice

Moral ethical, spiritual and social values

1. Objectives of the practice

- To inculcate, moral, ethical spiritual, social values, Value based education to all, irrespective of : caste, creed, class, sex and religion.

1.The context

The institution is embedded by great moral, ethical, spiritual and social values, other than, various social activities. Since its inception the institution is striving, hard to, inculcate the : moral, ethical, spiritual and social among all sections of the society in general and the students community in particular. This mission has made a great impact, in enlighting the working community, as well, as the students community, to a greater extent.

2. Evidence of success

- Consistent good academic records of the students
- Enhance interest facility and number of books and journals in the library
- Coaching classes for competitive exams
- More facilities and opportunities for co-curriculum activities
- Campus is calm and peaceful
- Improvement in human relations and technical skill
- No single day, is lost due to, students strike or unrest.

3. Problems Encountered

- As most of the students, hail from rural area, they are reluctant, to become members, of various committees and hesitate to speak out, their problems and views.
- Once the students, start realizing the cordial atmosphere, prevailing in the institution, gradually they show interest and play an active, roles in all the college activities which helps the to enhance the quality of the institution.
- Every effort is made, to ensure that the college remains a plastic free zone. Like "No use of plastic Bags" awareness are created among the students.

BEST PRACTICE 2

1. Title of the practice

Sharadha Pooja on Every Friday

2. Objectives of the practice

- **To bring co- ordination, Harmony among the staff.**
- **To create holly atmosphere in the campus**
- **To create a sense of equality among the staff.**
- **To develop Spiritual and moral values.**

3. The context

The institution is embedded by great moral, ethical, spiritual and social values other than various social activities.

Staff are the important resources of the college. They are considered, as real backbone, they are the base of the Institution. The Institution encourages the staff, to develop their spiritual values, it also helps at bringing co-operation among the staff.

4. Evidence of success

- **Enhance interest facility and unity in pooja and lunch.**
- **More facilities and opportunities are given for co-curriculum activities**
- **Campus environment is calm and peaceful**
- **Improvement in human relations.**
- **No single week is lost due to faculty absence.**

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctive Features:

"Outcome Based Educational Practice (Programme outcome, Course Outcome and Curriculum mapping)"

1. Introduction:

The relevance of the curriculum in the context of the needs of 21st century and industrial Revolution has assumed the primary importance in higher education. Emphasis is being given to skills, competencies and attitude, along with, communication skills apart from theory knowledge.

2. Aims and Objectives

- To inculcate the concept of Outcome Based Education amongst students and faculty by enriching the curriculum, with well-defined POs and Cos.
- To give emphasis, to the blend of: knowledge, skills, competencies, scientific temper, analytical ability, spirit of enquiry, research bent of mind, communication skills, attitude and values – ethics in curricular transactions and evaluations.

3. Implementation strategy and Process:

In our college has prescribed POs and COs for programmes at their departmental level. Online webinars, seminars, Workshops are organized in the department of : Physics, History, Economics, Kannada, Socialogy etc.. To enlighten the faculty members, regarding development of POs and COs as they are instrumental, in achieving the vision, mission and objectives of the institution.

Programme learning outcomes and course learning outcomes are made available on a website to the faculty members and students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is primarily recognized and affiliated to University of Mysore. It adopts the curriculum and calendar of events framed and modified by University of Mysore, time to time. The academic activities of the institute is monitored and governed by Department of Collegiate Education, Government of Karnataka.

The institute has done execution of the direction given by the higher authorities, with a strong intention to maximize the curriculum of teachers by unique methods, such as: skill development and practical.

Calendar of events is been prepared by the college in consultation with IQAC committee, to ensure effective implementation of curriculum delivery. For this purpose the institution has created the exclusive time table committee, it designs the time table, subject allotment, workload etc., with the prior knowledge and with the consent of the Principal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://saccngm.edu.in/uploads/1.1.1-supporting-document.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The academic calendar is well disseminated on the website, so as other stakeholders are informed regarding the activities and events happening in the institution. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal

Evaluation (CIE), and University Exam.

The College has an Internal Assessment Examination Committee (IAEC) to oversee, the conduct of the Internal Assessment Tests. Test dates are announced one week in advance by the Coordinator too and individual departments IA test is conducted accordingly. Timetables are then displayed in the notice board.

The committee conducts the exams in Specific answer booklets which shall be distributed to the departments, on the date of the examination.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://saccngm.edu.in/uploads/1.1.2-IA-Results.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

685

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

65

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Issues

- **Gender issues are highlighted through various invited lectures organized by the Women Empowerment Cell of the college.**
- **The Women Empowerment Cell of the college also deals with this issue by organizing gender sensitization programmes to both teachers and students.**
- **Health and hygiene are highlighted through various invited lectures and interactions with acclaimed doctors.**

Environmental Education

- **'Environment Science and Public Health' is a compulsory paper introduced by University of Mysore, at the UG level courses. Environment protection, pollution issues, disaster management,etc. are part of the curriculum.**
- **Every year the college invites resource persons during World Environment Day to sensitize students with issues related to Environment Conservation.**
- **A tree plantation programme is also conducted every year in the college.**

Human Values

- **The university has introduced a compulsory paper on 'Indian Constitution and Human Rights' through which various forms of human rights are made aware of.**
- **Value and ethical education are stressed, as a need, of the day on every occasion by many teachers during the regular course curriculum completion.**

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

71

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://saccngm.edu.in/uploads/FEEDBACK-Analysis-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

640

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

230

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **The students admitted into this institution from diverse: social, economic, cultural and vernacular backgrounds, with different levels of knowledge and skills, hence their learning needs are different.**
- **The performance of students is assessed by: internal assessment, test, classroom performance, interaction during the regular class room session and at the end of each semester examination.**
- **The process of identification of slow learners includes: conducting discussion, internal test, viva, class room seminar and presentation.**
- **The performance grade or marks are the key factors, to categorise the students, as slow learners, as well as, advanced learners in a class.**
- **Special attention was given to slow learners, to boost their confidence level to learn subjects and to perform well.**
- **To avoid irregular students, becoming slow learners' teachers take special care of such students, contacting their parents, sending letters to bring to their notice.**

 Activities for advanced learners

- **Advanced learners are identified by their teachers and guide them, to effectively utilize library resources for their betterment.**
- **The students who have scored hundred percentile, those students are felicitated by the respective departments.**
- **Some special guidance is provided, for students, to prepare for competitive exams.**

File Description	Documents
Link for additional Information	https://saccngm.edu.in/uploads/advance-learners-2020_21.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1027	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Acknowledging student's voices, as central to the learning experiences, the college makes sincere efforts, to gradually deploy student -centric learning methods, across all streams. The faculty members of the college use the lecture method, of teaching in the class room and conduct many internal examinations, to assess the students. Involvement of the students in: NSS, Rangers and Rovers, other activities like; sports, cultural, quiz. The college organises, many programme for students, for their joyful learning, they are shown: slides, videos, PPT's, relating to topics in their concerned subjects, to create interest in them for learning. Resources persons are invited to some programs and they enlighten the students, update them, on the latest knowledge, on that particular topic.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://saccngm.edu.in/uploads/2.3.1-ICT.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **ICT based education, to enhance the effectiveness of teaching –learning process there by having students -centric approach**
- **E – Resources, PPT's, YouTube videos, website links, E-reference books are used by the faculty and students also.**
- **E-Library resources and online contents are used by faculties where the course needs to be updated.**
- **Due to Covid – 19, all departments, have conducted webinars through online mode.**
- **As per the University guidelines, during the pandemic (covid-19) time the institution has conducted online classes through Microsoft Teams Application.**
- **Some faculty members used power point presentation, for their lectures and Google forms were used for taking feedback.**
- **The college campus is Wi-Fi –enabled, so that faculties can freely access the internet.**
- **Students are also motivated, to use, the internet, YouTube, such tools helps them to know the latest developments in their specific topics; WhatsApp groups are also used, for sharing- learning materials.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://saccngm.edu.in/uploads/2.3.2-Supporting-Documents-1doc.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

6.06

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Internal assessment is transparent and robust; it follows the regulations of University of Mysore. Internal evaluation process, theory and practical subject. The process of conducting internal assessment and examination has been conveyed to students, in the class room and intimate through What Sapp group, who maintains the group of students, teacher as a mentor.
- Internal assessment is based on test, assignment and attendance, student attendance is reviewed, every month and the class teachers counsel the students with attendance shortage and motivate them to attend further classes regularly. Attendance shortage is displayed on the notice board, at the end of two months once.
- The process of internal evaluation starts at the class room level for every subject two internal assessments are conducted at the department level, to give fair chance to the absentees due to permissible circumstances and to bring students under uniform internal evaluation system.
- Assignment questions are provide by the class teachers and after the completion of assignment ,the students are expected to submit, within a stipulated time, based on sincerity and transparency ,in answering the questions, weightage is provided for the determination of the internal assessment marks.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://saccngm.edu.in/uploads/2.5.1-supportive-documents_compressed.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The evaluation of the students is very important, to know, the efficiency of the entire teaching-learning system.
- The college forms a committee every year to conduct internal examination.
- The date of internal examination is decided, in the teachers' council meeting, of the college and a formal notice is circulated to all the departments of the college.

- **The timeline of the internal assessment dates, of respective departments are displayed, well in advance, in the notice board. So that students are aware of the evaluation process.**
- **Several internal assessments are performed, throughout the semester. They are in the form of : unit test/ assignment/ class rooms seminars etc.,**
- **Students who perform poorly, in the internal assessments, students are allowed to appear in the retest; any improvement are duly recorded and acknowledged.**
- **If a student is dissatisfied, with the evaluation process or the marks obtained, on the assessment/test. He /She, may ask to the concerned, Head of the Department. Some of the issues may be resolved at the department level pertaining to IA marks.**
- **Due to pandemic (COVID – 19) situation, the college has conducted internal examination on time bound basis, for all the course.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://saccngm.edu.in/uploads/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Students acquire a broad range of information, skills, talents, and attitudes when pursuing graduate and post-graduate courses, which are referred to as programme outcomes. Our College provides a diversity of Commerce and Humanities programmes, each with its own set of goals and objectives. The same information can be found in the college's website.

These are some of the common outcomes of our college:

- **The college provides an environment that encourages students to learn outside the classroom through a variety of co-curricular and extracurricular activities.**
- **The college supports acquisition of knowledge by student through emphasis, on interactive and participative learning.**
- **The college strives to offer value based education by**

including values like; truth, sincerity, hard work and generosity in every activity performed.
- Critical thinking training enables them to comprehend and analysis current socio-economic, environmental and cultural issues.
- Course outcomes are discussed in detail in pre-board of studies, meeting where all the faculties' members express their views and contribute constructively towards farming the outcomes.
- The derived POs, PSOs and Cos are approved by the board of studies passed in the academic council meeting.
- Course outcomes are mapped with program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://saccngm.edu.in/uploads/2.6.1_program-outcome_c.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our College provides courses in various disciplines like Commerce and Humanities. Students gain information, skills and talents over the course of their programmes that enable them to construct a future for themselves while also contributing positively to society and the country at large.

The following are direct and indirect measures for determining whether or not POs and COs have been met:

- As per the university guidelines, our college is conducting internal assessments and end-of- each semester test are conducted accordingly. According to University standards, 20% of each course's marks are granted through internal evaluation, which is further divided into C1 and C2, and the remaining 80% of points are awarded externally through the end-of-the semester exam.
- Students are given individual assignments to measure programme and course outcomes in a direct manner.
- Faculty from the department meet with students who are performing poorly and analyze the reasons behind their poor performance. Appropriate corrective actions are recommended

to them. On Annual Day, top students are recognized in a variety of categories, including student of the year, toppers, and scholarship recipients

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://saccngm.edu.in/uploads/2.6.2_Course-outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

492

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://saccngm.edu.in/uploads/2.6.3-results.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://saccngm.edu.in/en/iqac/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has organizedthe following extension activities, through national service scheme (NSS), YRC and Red Ribbon club, to create awareness among the people of the community.

Outreach and extension activities like: awareness on cleanliness, AIDS,cancer, blood donation, pulse polio program, importance of yoga, health, hygiene, implementing activities. Moreover, activities conducted on significant days, as part of, the celebration on special days, related to health through the observation of :world AIDS day, international Yoga day, blood donation camp, mask day and national Youth day, International health day,by observing these days ,our students take initiative

,to learn and spread the message, on various social concerns etc., special health camps are organized every year.More than 90 volunteers, donated blood and the awareness of blood donation, its importance was given to the students, they were made aware of blood donation and its significance.

Apparently, outreach programmes ,helps in the holistic development of student's personality, NSS conducted a week long annual special camps in various villages, it helped students to intermingle with Villagers, to understand their -old traditions, customs, values , in their day to day activities and also to understand their living conditions.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/3.3-extension-programms-suporting.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

623

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sri Adhichunchanagiri College of Arts and Commerce is well equipped with good quality infrastructure for academics as well as extra-curricular and co-curricular activities.

The institution has a 1.29 acre, floor of the building area is 12215.42 sq.ft., with three floors. The Institution has well-equipped 44 rooms, 30 classrooms, five classrooms with LCD projectors, 3 laboratories, 2 computer labs, seminar halls, auditorium, central library. There are 68 computing systems with round a clock in computer Wi-Fi facility with 100 Mbps bandwidth capacity, getting from RailTEL Corporation of India Limited, on campus.

The college has one auditoriums and one seminar halls with plug and play facility to cater to the needs of the audio-visual necessity of the events, with a seating capacity of 70 in seminar hall and 500 in the auditorium. A separate Greenroom facility is available in auditorium.

The college's central library is well equipped with a digitized database libsoft and remote access to e[1]resources. The library is enriched with a reference books, issue books, journals, magazines and e-resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saccngm.edu.in/uploads/4.1.1-any-additional.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sri Adichunchanagiri College of Arts & Commerce has exhibited its commitment to provide facilities & training in sports and cultural activities.

The Institution has sports ground to hold regular training and sports events for students and also to organize group events like cricket, football, kho-kho, volleyball, kabaddi and NSS parade.

The Institution has a sports room for keeping sports equipment and also it is using for indoor games. Here 3 Carom Board, 1Table Tennis Board, 2 Chess Board, indoor games are available for students.

Facilities for Culture Activities:-

To facilitate cultural activities, the college has one auditorium with 500 seating capacities and one seminar hall with 70 seating capacity. Audio- Video facility is available in both auditorium and seminar hall. One movable projector is there; it will be use wherever needs.

Yoga and Meditation centre: To improve the mental strength and concentration of students, yoga program and meditation will be conducted in the college auditorium by inviting yoga trainer.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saccngm.edu.in/uploads/4.1.2-Auditorium-Sitting-Capacity.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://saccngm.edu.in/uploads/4.1.3-any-additional-ICT-Classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.32

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software

Libsoft

Nature of Automation (Full or Partially)

Fully

version

9.5

Year of Automation

2015

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://saccngm.edu.in/uploads/4.2.1-LIBSOFT-2020-21.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.99

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We are equipped with all the necessary ICT infrastructure to felicitate the Teaching-Learning activities. To ensure that effective classroom delivery, information sharing, and knowledge assimilation, 5 classrooms equipped with plug and play LCD projectors. In 2021 we had around 68 systems with the required software. The systems are updated as per the need both in terms of software and hardware in order to cater the needs of the students to successfully complete their practical session as per the university curriculum.

There are 4 scanners, 6 printers, 2 Tabs and storage devices with internet facility & UPS in the college. The institution is equipped with a free Wi-Fi facility for staff and students with a speed of 100 Mbps, Connection with RailTel corporation of India limited. The college YouTube channel and newsletter keeps the students: present and alumni informed of all the activities of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saccngm.edu.in/uploads/4.3.1-additional-railware-internet-invoice.pdf

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.32

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sri Adichunchanagiri College of Arts and Commerce, has made an exclusive provision, under different heads of account, for maintaining and utilizing the campus infrastructure facilities.

The institute has constituted different committees, in order to, make optimum utilization of the available facilities; library has a wide hall, in the first floor. Stock books for circulation and INFLIBNET, facilities for both students and staff. Five (05) computer systems have been provided for browsing and finding the books, in the library.

The college has two computer lab, for computer skill teaching. The department of geography, has one lab with sufficient equipment's and a computer system, department of sports is well equipped with various sports items, an exclusive play ground has: volley ball court, Kabaddi court, kho-kho court and indoor games playing facilities i.e., table tennis, chess, carom board, weight lifting is also provided for encouraging students to involve in sports activities.

Students are allowed to use internet facility, in computer lab and library. 13.5 KVA UPS connection facilities are also provided to: labs, office and library. The institute has installed roof top solar panels, for the production of electricity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://saccngm.edu.in/uploads/4.4.2-additional-file.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://saccngm.edu.in/uploads/5.1.3-documents-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

`1`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`2`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has student representative council, engaged in the academic and administrative function, as the institution, strongly believes in, collective participation and gives equal opportunities to students for involvement in co-curricular and extra-curricular activities, which have been conducted in the institution. Here, is a list of programmes ,in which students actively involve themselves : inauguration of cultural, sports activities, National youth day celebration, social service ,certificate distribution, national voters day, badge distribution program, rangolli competition program, yoga training

program, national women's day celebration, national sports day celebration and many more.

The council has been the amalgamation of: strength, discipline and diversity, ensuring that student has several events to engage exclusively such as: talent's day, annual day, alumni meet, mad ads, folk dance, solo song competition etc., these activities, have not only, helped students to shape their personalities, but also, helped the members of the council, in becoming a promising asset to the society. The members of the council are an epitome of the: team work, dedication, sincerity and discipline.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/5.3.2-addional.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

27

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sri Adichunchanagiri College of arts and commerce was established, in the year 1975 with an object to provide education

for rural youth. The institution has intent, to give priority for higher education, since 45 years. Students of this institution are spread across the country and occupied various important positions and few among them, have become: entrepreneurs, industrialists and have become IAS and KAS officers. Alumni Association was established in the year 2009-10. Since then, alumni association is actively involved in various activities of the college, during the academic year 2020 - 21. Activities like Nudinamana and state level Kavigosti on 29th June 2021and donation of LED projectors to the college have been conducted. Basically, the Alumni association bridges, the gap, between, current and erstwhile students, are providing mutual beneficial environment. The Alumni of the college meet, three to four times in a year and plan to undertake various academic and non-academic programs like :Bhavageetha competition, State level debate competition, folk song competition etc., in addition,the Alumni association also provide, financial assistance to the poor and under privileged students for the purpose of their education.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/5.4.1-Attandance_compressed.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership and governance at Sri Adichunchanagiri College of Arts, Commerce and science - based on participative management and decision making ensures an environment conducive for attaining the vision and mission of the college. The college motto, "Education inspiring the next generation" is the guiding force in policies and actions towards attaining the following

goals:

- To impart value-based education to the students.
- To bring educational opportunities within the reach of the under privileged section of society.
- To ensure participation of students in co-curricular and extracurricular activities for their balanced development.

Perspective plans towards accomplishing the vision and mission of SAC College:

- We are providing value based education for all round development of the students.
- Significant upgrade in the admissions during the last five academic years, which stands nearly 100%.
- Undertaking programmes and projects for excellence in teaching, research and administration.
- To motivate faculty and students for higher education and research.
- Successfully organized state and national level webinars.

Wide-ranging community based programmes, awareness drives, NSS, Rangers and Rovers, Red ribbon and Red Cross activities, walkathons by the student community, etc. are sufficient proofs for the efficient governance and leadership management of the institution.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/en/vission-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Academic performance of an institution improvised by the decentralization policy followed by the active involvement of management and faculty members to bring forth good infrastructure and quality teaching which results in better learning outcomes in the students. The management, principal, Head of different departments, IQAC, teaching faculty, NSS, student representatives join their hands to propose a plan, design the work, and execute the approved plans.

Case study: Institutional practices such as decentralization and participative management:

- **Faculty members convene and participate in committees that fulfill admissions and academic/workload requirement of the college.**
- **Representation in staff council committee that nurture discipline and patriotism, community spirit and equality, such as the National Service Scheme (NSS) Scouts and Guides committee, Indian Youth Red Cross. Other student centric committees, like the cultural committee, library committee, sports committee, tour committee, placement cell, which promote creative development, cultural enrichment, placement and sportsman skills, and also function under the supervision of lecturers.**
- **Appointment as Professor-in-charge of individual departments to manage the administrative requirements of their respective departments. Professor-in-charge functions as a part of larger, systematized grid of consultation and discussion with Principal, the IQAC and with related staff committees.**
- **In total, professors and students are involved in supporting the administrative, academics and extracurricular activities of the college.**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.1.2-committee-list.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has designed a strategic plan as per the vision and mission of the college. Strategic plan is made to guide the developmental activities of the college.

Activities showing the deployment of the strategic plan

1.   Teaching and learning

- **Faculties are encouraged to enhance their qualification by clearing state and national level assistant professorship**

eligibility test (NET/K-set).
- Preparing annual plan for both academic and non-academic activities.
- Conducting tests, seminars, assignment and skill development activities, etc.

2. **Examination and Evaluation**

- The exams are conducted, as per, the rules and guidelines provided by the affiliating University.
- The evaluation is carried out by Teachers as per, the direction of the Mysore University.
- Internal marks are allotted based on the: Test, Assignment and Skill development activities.
- Parents-Teachers meetings are conducted to review the performance of the students.

3. **Research and Development**

- Teachers are guided and encouraged to publish articles and books.
- Encouraging faculties for paper presentation.

4. **Human Resource Management**

- Encouraging students through varieties of activities like: NSS, Scout, social and cultural activities.

5. **Admission of Students**

- Students are admitted to college, as per, the rules of University of Mysore.
- The circulars and other academic information are sent through digital messages to students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://saccngm.edu.in/uploads/6.2.1-additional-information-of-implimentation-of-strategic-plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has an internal organizational structure, that has evolved, over more than 45 years of existence. The main institutional bodies are as follows :

- **Governing council: The governing council of The Sri Adichunchanagiri Shikshana Trust that runs several institutions including SAC College is at the top most of the hierarchical structure.**
- **The governing council of the college comprises : the President, General Secretary, Secretary,Members, IQAC coordinators and HODs.**
- **The governing council act as the executive body, of the college to take decisions and plan strategy, which is appropriate for the development of the institution.**
- **The head of the Institution (Principal) is responsible for various administrative services of the college.**
- **The conveners of different committees, oversee the functioning of respective committees as per, the academic calendar evolved.**
- **The extension activities are monitored and executed by unit-officers and its members of : NSS, Indian Youth Red Cross (IYRC), Rangers and Rovers, Anti-ragging committee, Women harassment and prevention cell.**
- **The college office comprising, the administrative staff and support staff co-ordinates, the administrative activities, under the guidelines of office superintendent, in consultation with the principal.**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.2.2-additional-file-rules.pdf
Link to Organogram of the Institution webpage	https://saccngm.edu.in/en/organisation-structure/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and	**B. Any 3 of the above**

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The SAC College has taken various effective measures for the professional development and welfare of the teaching and non-teaching staff.

The following are the welfare measures introduced for teaching and non – teaching staff by the SAC College :

- **Provident Fund (EPF) is in existence for all employees – both teaching and non – teaching. This is insisted on housekeeping personnel and security staff also by agencies to whom the contract has been provided. Employee contributes 12% of (Basic +Dearness Allowance (DA)) towards EPF.**

- **ESIC (Employees' State Insurance Corporation) scheme is provided to all those staff, who are drawing gross salary, less than Rs.21,000/. Management contributes 3.25% of Basic +DA whereas, employee contributes 0.75% of Basic +DA to ESIC.**

- **Earned Leave (EL), Commuted Leave and Casual Leave provided.**

- **OOD is provided for attending: the examination, valuation, BoS/ BoE meeting, workshop, seminar, conference, orientation course, refreshers course etc.**
- **Basic Pay is revised periodically with regular increments.**
- **Gratuity as per the government norms**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.3.1-Welfare-additional.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teacher's Self-Appraisal

- **The College requires that the teachers furnish a self-evaluation form every year. This provides, an insight, into**

one's own assessment of effectiveness, of the teaching style and its impact, on the students. It highlights how the teacher handles different situations that affect the learning progress of the students. It also makes them know the involvement of the teacher in both academic and administrative activities. Through this form, a teacher can showcase his/her continuous professional development (paper presentations, publications, seminars and conferences attended) etc.

- Performance appraisal system of the staff includes the following mechanisms:
  - Student feedback
  - Parents and alumni feedback
  - Self-appraisal report

Student feedback is taken in every semester, to review the performance of staff and necessary appraisal is done. Feedback from the parents at Parent-Teacher Meet, is collected to review the performance of the faculties.

Performance Appraisal System non-teaching staff

The Self-Appraisal Report (SAR) of Nonteaching staff is taken on annual basis using structured Questionnaire. Based on the performance and the feedback, the principal takes personal interest in guiding the non-teaching Staff. The senior members of the non-teaching Staff groom the new recruits to help them to enhance their performance. The non-teaching Staff members have assigned, to work in different capacities, on rotation basis. The appraisal reports are analyzed and the working ability of individuals is assessed.

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.3.5-Confidential-report-2020-21.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits on a regular basis.

Mechanism for Internal Audit and External Audit is as follows :

The college has system of both internal and external audit mechanism. In addition, to the internal audit, the external auditor verifies, the entire books of accounts, vouchers, income and expenditures of the college every year. The Institutional accounts are audited regularly, by both internal and statutory auditors. During the audit, only minor mistakes were found and immediately these errors and omission were corrected and step were taken, to avoid such mistakes in the future. Internal auditor, frequently visit the college and guide us, to maintain the books of: accounts, vouchers and receipts which are helpful for the audit work. In the initial stage, the officer in-charge scrutinizes and verifies the financial data, Proper procedure for purchases is adopted. Quotations are called for and prices are compared. Review the means of maintenance assets and, as appropriate, verifying the existence of such resources.

- Verification of cash book
- Examining the bank passbook
- Verification of total amount granted for various departments and various committees and its proper utilization
- Admission record verification
- Scrutiny of acknowledgment letters if any, in regard to scholarship

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.4.1-college-mngt-audit-report-2019-20.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Utilization of resources

- **Sri Adichunchanagiri Shikshana trust is a registered body under Society's act. Under the Income Tax Act, Section 80G, income tax exemption is provided to all the contributions done to any of its educational institutions.**
- **Number of workshops seminars and webinar are organized. National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for the students.**
- **The College has a Governing Body, Library and various associated bodies, which help in : the preparation, division, allocation and utilization of funds.**
- **Development Fees are received from students, are used for development of the college, non-grant faculty and staff salaries, and they are properly audited. Academic facilities are augmented for students.**
- **Library services and Sports services are strengthened. Laboratories are augmented and IT Infrastructure is increased.**
- **Each item is purchased by comparing a minimum of three quotations, received from different vendors. Each and every transaction is supported by the vouchers and invoice.**
- **All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques and cash. Only authorized persons by the management can operate the transaction through the bank.**
- **For each and every financial transaction, proper permission is taken from the Principal of the College.**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.4.3-additional.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college.

The two practices institutionalized by IQAC are:

1. Improved teaching – learning processes in the system.

- The administrative audit is conducted by IQAC and external agency from time to time.
- The IQAC of the college assesses the report submitted by the faculty/department and does an academic audit, which is then shared with the departments.
- Special Lecture programmes have been conducted for the benefit of teachers and students in the advancement of modern-day fields. Several webinars were conducted during the Covid-19 pandemic time.
- The IQAC organized the Orientation Programme, on higher education for the final Year Students.

2. Feedback from stakeholders

    IQAC obtained feedback from all stakeholders, that include : students, alumni and parents, on   a structured questionnaire on teachers, infrastructure, library, teaching-learning, evaluation and other facilities provided by the institution.

Significant contributions of IQAC:

- Improved teaching-learning and evaluation process
- Organizing State and National level seminar, webinar on subjects covering a broad range of themes relevant to the modern day education in HEIs.

- **Integrated curricular and co-curricular activities such as Orientation Programme on Higher Education and interactions with academic experts.**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.5.1-aditional-file.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide, quality education, to the students through an effective and meaningful teaching-learning process. This plays an instrumental role, in enhancing, the quality of the academic and co-curricular endeavors of the College, in keeping with, its vision and mission.

Institutional reviews and implementation of teaching-learning improvements facilitated by the IQAC are discussed below:

- **Evaluation of Teaching, Learning, and Evaluation in monthly meetings.**
- **Teaching plan and diary, mentors dairy.**
- **Feedback analysis outcome.**
- **Assessment of an innovative method of Teaching, Learning, and Evaluation.**

Incremental Improvements:

- **The feedback system for feedback on curriculum, teaching-learning, and follow-up, under the guidance of IQAC.**

- **Teaching, Learning & Evaluation – Creative and Innovative Teaching and Teaching Methodology, Attendance, Semester Plan, Lesson Plan with teaching objectives and learning outcomes, Student progression/achievement, Evaluation methods, and Pass percentage.**
- **Student Support & Progression – Orientation Programme on Higher Education and student participation in intercollegiate events.**

- **Orientation program to the fresher's were arranged from the every academic year, so that, the students get a thorough exposure, to the university set up and to the college environment.**
- **Organizing webinar was conducted to generate familiarity in usage of MS – Teams, for Online Teaching. During the covid-19 pandemic, the online teaching and sharing of teaching content through MS – Teams proved very useful.**

File Description	Documents
Paste link for additional information	https://saccngm.edu.in/uploads/6.5.2-additional-file.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://saccngm.edu.in/uploads/6.5.3-annual-reports.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity - The institutional has various programs, to promote gender equity. Over the past 15 years, the number of girl students enrollment shows that, gender equity is ensured in the system. Environmental consciousness is displayed by organizing, annual environmental day, where the Thahashildhar of Nagamangala had participated.

The social responsibility, constitutional obligation activities and value based education are provided through subjects like environmental science, Indian constitution and human rights. Personality development programs, culture and diversity and value education. College regularly conducts social awareness activities on : AIDS, Anti-drug compaign, voter awareness campaign, Swachh Bharath Abhiyan. Health and hygine, blood donation campus etc. various commemorative days were conducted in the college.

The college has several distinctiveness to its credit, ranging from the students enrolment, from families of alumni, safety and security of female students, traditional and conservative culture benefited the middle- class and lower middle- class families, conducting of various co-curriculum activities and strong alumni base ranging from education, administration, finance, research, entertainment and Indian politics. Progression to higher education and placement through campus recruitments. Support and motivation for married girls, for pursuing higher education . CCTV cameras for ensuring safety and security of female students and staff.

File Description	Documents
Annual gender sensitization action plan	https://saccngm.edu.in/uploads/7.1.1-action-plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://saccngm.edu.in/uploads/7.1.1-documents.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/	C. Any 2 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institution for the management of the following types of degradable and non-degradable waste

Solid waste management: Solid waste in the campus is divided into: biodegradable, recyclable, hazardous waste distinguished with different colored trash containers. Biodegradable trash containers are named as 1st dustbin, recyclable waste containers are named as 2nd dustbin and hazardous waste containers are named as 3rd dustbin.

Liquid Waste Management: Institution has a common sewage treatment plant, that recycles, the sanitary sewage water by removing pathogenic microorganisms, suspended particles, and biodegradable organic substances.

Contaminated liquid waste of the college, is disposed of, along with the biological hazard or chemical hazard waste, depending on its source. It will be disposed of after neutralizing the waste with suitable chemicals bleaching agents, to kill the microbial contamination or by autoclaving.

Hazardous chemical waste management: Poison, mercurous chloride, KCN are considered as a chemical hazard used in experiments is autoclaved and handled like other chemical hazard waste.

The sulphuric, hydrochloric, and nitric acids which are used in experiments are diluted, before pouring them into the sink.

Waste recycling system: The organic wastes, such as : canteen kitchen waste, leaves shed from plants, and trees on the campus are converted into bio-compost by vermicompost process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://saccngm.edu.in/uploads/7.1.3-degradable-nd-non-degradable-waste.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

B. Any 3 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- ○ **Ethnic dress day is conducted to foster awareness about the cultural diversity.**
- ○ **Involvement of students in various committees enable the students to learn the importance of team work, event management tolerance and harmony to achieve, a desired result. Students get a platform to mingle with others belonging to different cultures and traditions.**
- ○ **The college is well connected by main road, so that, students from various parts, especially rural places have an essay access to the college.**
- ○ **Free vaccination drive, of covid-19 pandemic, blood donations, general health camp, electoral literacy camp are conducted to help the students and local community.**
- ○ **Students are from diverse cultural, regional, linguistic and socio-economic backgrounds and thus offer an all-inclusive and favorable learning environment to the students supported by the institution staff. The college believes in the concept of "unity in diversity".**
- ○ **Communal socio-economic related activities: staff and students celebrate communal festival like Ganesha chathurthi .**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. **Our college is ardently committed, to social responsibility and accordingly is increasingly response to community –based development initiatives. Being active agents of social change is not only considered, a strategic priority at SAC College but it is also seen as, a much needed responsibility. Sensitization of students and staff is a key agenda, behind any of our social initiatives and we are committed to being a society responsible group of educational institution.**
2. **The struggle for Indian independence, the development of constitution of India, with the important objectives including : equality, fraternity, justice, secular values,**

rights and duties are always stressed in such programs.
3. College regularly conducts the social awareness activities like : organizing rallies, workshops, camps, exchange of students and collaborative activities like : the voter awareness campaign, swatch Bharath Abhiyan , health and hygiene, rallies of awareness, regarding wearing masks, on covid-19 pandemic time, general health checkup, blood donation camps, tree plantation, gender equity awareness programs and anti-ranging campaigns.
4. Indian constitution and human rights is introduced as a compulsory subject, for all the students. These subjects sensitizes students towards the values, rights secular principles and social justice.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **Independence Day and Republic day**- These days are held every year. All extension activities using students belonging to NSS, RR, YRC, sports and other general students, as well as, staff participate, NCC students organize a flag hoisting ceremony.

- **Ambedkar Jayanthi** – This is celebrated every year by NSS wing.
- **World environmental day** – is celebrated on the 1st Sunday of June every year, in association with students and staffs.
- **Gandhi Jayanthi**- this is celebrated on 2nd October every year by NSS wing.
- **Ganesha Festival** – Ganesha festival is celebrated in our college by placing, Ganesha statue, at the entrance with more devotion.
- **Science day** – National science day is organized every year on Feb 28th, Quiz was held on that day. Students were encouraged to participate and they participated very actively and grabbed many prizes.
- **Subhas Chandra Bose Jayanthi** - This is also celebrated by NSS wing of our college.
- **National Youth day** is celebrated to commemorate the birthday of swami Vivekananda. National youth day is celebrated with great enthusiasm on Jan 12th.
- **Teachers day** – this day is celebrated in our college every year, to motivate teachers and honor teachers.

Students from various culture background, regional linguistic and socio- economic backgrounds and thus offer an all – inclusive and favorable learning environment, to the students, good support is given by the institution. The college believes in the concept of "unity in Diversity"and offers them with an all – inclusive environment that integrates the socio-cultural ethos of our state.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. **Title of the practice**

Moral ethical, spiritual and social values

1. **Objectives of the practice**

- **To inculcate, moral, ethical spiritual, social values, Value based education to all, irrespective of : caste, creed, class, sex and religion.**

1.The context

The institution is embedded by great moral, ethical, spiritual and social values, other than, various social activities. Since its inception the institution is striving, hard to, inculcate the : moral, ethical, spiritual and social among all sections of the society in general and the students community in particular. This mission has made a great impact, in enlighting the working community, as well, as the students community, to a greater extent.

2. **Evidence of success**

- **Consistent good academic records of the students**
- **Enhance interest facility and number of books and journals in the library**
- **Coaching classes for competitive exams**
- **More facilities and opportunities for co-curriculum activities**

- Campus is calm and peaceful
- Improvement in human relations and technical skill
- No single day, is lost due to, students strike or unrest.

3. Problems Encountered

- As most of the students, hail from rural area, they are reluctant, to become members, of various committees and hesitate to speak out, their problems and views.
- Once the students, start realizing the cordial atmosphere, prevailing in the institution, gradually they show interest and play an active, roles in all the college activities which helps the to enhance the quality of the institution.

- Every effort is made, to ensure that the college remains a plastic free zone. Like "No use of plastic Bags" awareness are created among the students.

BEST PRACTICE 2

1. Title of the practice

Sharadha Pooja on Every Friday

2. Objectives of the practice

- To bring co- ordination, Harmony among the staff.
- To create holly atmosphere in the campus
- To create a sense of equality among the staff.
- To develop Spiritual and moral values.

3. The context

The institution is embedded by great moral, ethical, spiritual and social values other than various social activities.

Staff are the important resources of the college. They are considered, as real backbone, they are the base of the Institution. The Institution encourages the staff, to develop their spiritual values, it also helps at bringing co-operation among the staff.

4. Evidence of success

- Enhance interest facility and unity in pooja and lunch.

- **More facilities and opportunities are given for co-curriculum activities**
- **Campus environment is calm and peaceful**
- **Improvement in human relations.**
- **No single week is lost due to faculty absence.**

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctive Features:

"Outcome Based Educational Practice (Programme outcome, Course Outcome and Curriculum mapping)"

1. Introduction:

The relevance of the curriculum in the context of the needs of 21st century and industrial Revolution has assumed the primary importance in higher education. Emphasis is being given to skills, competencies and attitude, along with, communication skills apart from theory knowledge.

2. Aims and Objectives

- **To inculcate the concept of Outcome Based Education amongst students and faculty by enriching the curriculum, with well-defined POs and Cos.**
- **To give emphasis, to the blend of: knowledge, skills, competencies, scientific temper, analytical ability, spirit of enquiry, research bent of mind, communication skills, attitude and values – ethics in curricular transactions and evaluations.**

3. Implementation strategy and Process:

In our college has prescribed POs and COs for programmes at their departmental level. Online webinars, seminars, Workshops are organized in the department of : Physics, History, Economics, Kannada, Sociology etc.. To enlighten the

faculty members, regarding development of POs and COs as they are instrumental, in achieving the vision, mission and objectives of the institution.

Programme learning outcomes and course learning outcomes are made available on a website to the faculty members and students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Outcome Based Educational Practice, Programme and Course Outcome, Curriculum mapping.
- The relevance of the curriculum in the context of the needs of the 21st century and industrial Revolution which has assumed the primary importance in higher education.
- Emphasizing skills, competencies and attitude along with communication skills, apart from theory knowledge.
- The courses of a given programme under CBCS are specific and target oriented, to achieve the expectations of the stakeholders.

- To inculcate the concept of Outcome Based Education amongst students and faculty by enriching, the curriculum with well-defined POs and COs
- Curricular mapping, to emphasis learning outcomes and its evaluations during Internal Assessment by the faculty.
- To give emphasis to the blend of : knowledge, skills, competencies, scientific temper, analytical ability, spirit of enquiry, research of mind, communication skills, attitude and values – ethics in curricular transactions and evaluations.

- To enhance the curriculum by offering Value added/Add on courses and encourage students to achieve overall academic excellence.
- Every course teachers articulates, on the course learning outcomes and programme outcome, which makes the teaching and learning process more fruitful.
- Online webinars, seminars, Workshops have to be organized from the various departments of college.