

**GOVERNMENT OF KARNATAKA**

**DEPARTMENT OF COLLEGIATE EDUCATION  
MYSORE DIVISION**

**RIGHT TO INFORMATION ACT 2005**

Report as per 4 (1)(b)  
Obligations of Public Authorities

**PARTICULARS OF**

**Sri Adichunchanagiri College of Arts & Commerce**

**Nagamangala – 571432**

**Accredited NAAC – ‘B++’ GRADE**

**Phone No. – 08234-286061, 286071**

## Particulars of Clause 4 (1)(b) of Govt. of India Information Act 2005

Sl No	Clause	PARTICULARS
1	Clause 4 (1)(b)(1)	PARTICULARS ORGANIZATION, FUNCTIONS AND DUTIES
2	Clause 4 (1)(b)(2)	POWERS AND DUTIES OF ITS OFFICERS / EMPLOYEES
3	Clause 4 (1)(b)(3)	PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY
4	Clause 4 (1)(b)(4)	NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS
5	Clause 4 (1)(b)(5)	RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OF UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS
6	Clause 4 (1)(b)(6)	STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER CONTROL
7	Clause 4 (1)(b)(7)	PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR ADMINISTRATION THERE OF
8	Clause 4 (1)(b)(8)	STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVISE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BOARDS ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETING ARE ACCESSIBLE FOR PUBLIC
9	Clause 4 (1)(b)(9)	DIRECTORY OF ITS OFFICERS AND EMPLOYEES
10	Clause 4 (1)(b)(10)	MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS
11	Clause 4 (1)(b)(11)	BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE
12	Clause 4 (1)(b)(12)	MANNER OF EXECUTION OF SUBSIDY PROGRAMMES INCLUDING THE AMOUNTS ALLOTED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES
13	Clause 4 (1)(b)(13)	PARTICULARS OF RECIPIENTS OF CONCESSIONS , PERMITS OF AUTHORISATIONS GRANTED
14	Clause 4 (1)(b)(14)	DETAILS IN RESPECT OF THE INFORMATION ,AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM
15	Clause 4 (1)(b)(15)	PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS OBTAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE
16	Clause 4 (1)(b)(16)	NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS
17	Clause 4 (1)(b)(17)	SUCH OTHER INFORMATIONS AS MAY BE PRESCRIBED

**Particulars of its Organization, functions and duties Section 4  
(1)(b)(1) of the Right to Information Act 2005.**

**PARTICULARS OF ITS ORGANIZATION, FUNCTIONS AND DUTIES**

<b>Sl. No</b>	<b>Name of the Organization</b>	<b>Address</b>	<b>Functions</b>	<b>Duties</b>
1	Sri Adichunchanagiri College of Arts & Commerce	TB Extension, Nagamangala, Mandya District - 571432	Imparting Higher Education to students	Providing quality education to students

**POWERS AND DUTIES OF ITS OFFICERS / EMPLOYEES  
(4 (1) (b)(2))**

<b>Sl. No</b>	<b>Name of the Officer /Employee</b>	<b>Designation</b>	<b>Powers and duties</b>
1	Dr. B.K. LOKESHA	<b>Principal. &amp; Associate Professor of Economics</b>	<p>1) The principal shall exercise such administrative powers as are delegated under various acts, rules regulations, orders and instructions of the government, department of collegiate education and competent authorities he shall be both administrative and academic head of the college.</p> <p>2) To ensure that the scholarship applications of the concerned students are sent to the sanctioning departments</p> <p>3) To ensure that the proposal for renewal of affiliation is sent to the concerned University within the specified time</p> <p>4) To ensure that the accreditation from the NAAC is obtained and to ensure re accreditation within the stipulated time.</p> <p>5) To take necessary action to bring the college under 2(f) and 12(b) of the UGC Act .of 1956.This can be done by sending the proposal to the UGC New Delhi</p> <p>6) He shall take all steps for smooth and efficient functioning of the college</p> <p>7) The principal shall handle 6 hours of teaching work – load in a week in the relevant subject</p> <p>8) any other work assigned by the Government</p>

2	<b>Teaching Faculty</b>	ASSOCIATE PROFESSOR,  ASSISTANT PROFESSOR	<ol style="list-style-type: none"> <li>1) The Faculty shall conduct the classes as per the time - table.</li> <li>2) Complete the syllabus prescribed by the concerned University within the specified time.</li> <li>3) Extend their full co-operation to the heads of the departments in completing the syllabus before commencement of university Examinations.</li> <li>4) To co-operate with the principal in conducting internal, class examination, semester examinations.</li> <li>5) To teach the workload prescribed by the UGC and to maintain diaries and the staff shall be made available to the students for at least 7 hours daily and five hours on Saturdays in the college.</li> <li>6) To maintain the attendance of the students in the classes</li> <li>7) shall conduct the practical classes as prescribed by the university and attend valuation work of the university examination which is mandatory.</li> <li>8) To conduct tutorial and remedial classes as per the UGC norms etc.</li> <li>9) Working to maintain internal quality and assistance to principal</li> <li>10) Any other work assigned by the principal .</li> </ol>
---	-------------------------	---	---

3	KAVITHA B L	Librarian	<p>1) To issue books to the teaching, non-teaching staff and students and collect it back.</p> <p>2) Maintain necessary records /registers in the library etc.</p> <p>3) To arrange for annual stock verification of the library books and to send annual stock verification report to the concerned officers etc</p>
4	MANJUNATHA K B	Director Physical Education	<p>1) To coach, guide, train and supervise students in general, adopt a selective basis in major games and athletics, give training daily in the morning and evening hours</p> <p>2) To assist the principal in the maintenance of discipline and healthy atmosphere in the college</p> <p>3. Any other work assigned by the principal.</p>
6	PALLAVI H R	Superintendent	<p>1) The Manager shall have an important role to play in the administration, at the college level. 2)The Manager shall be conversant with administrative and Financial matters.</p> <p>3)The Manager shall guide the officials of his section subject to the control and supervision of his officers, exercise such powers as are necessary to execute the directions and instructions of his officer – principal.</p> <p>4)The Manager shall tender such advice to the Principal which is necessary for smooth and efficient functioning of the college.</p> <p>5)The Manager shall ensure that the draft, notes and the orders of his section are accurate and in accordance with rules.</p> <p>The Manager shall exercise such powers as are delegated to him by the Principal</p> <p>The Superintendent shall be primarily responsible for the efficiency of his/her section are accurate and conform to the rules and procedure. He/She shall scrutinize all the papers/files before they are submitted to the higher officers. The Superintendent shall personally handle all important and complicated cases. He/She shall</p>

			guide his/her subordinates in all respects and make them put up the cases in accordance with the rules. He/She shall maintain his/her section neat and clean. He/She shall take all necessary steps to maintain order and discipline in the section. He/She shall control the movement of officials. He/She shall arrange for distribution of work among the case workers in consultation with the concerned officer. He/She shall maintain/guard file of his /her section. He/She shall mark the Letters to the concerned case workers. He/She shall supervise his/her section and submit reports to his immediate officers. He/She shall sign and issue acknowledgment letters.
7	VACANT	FDA	First division Assistant shall prepare the budget and correspondence letters , , reconciliation of departmental figures. He should assist Accounts superintendent in keeping update of departmental functions. He should keep his files intact. He should under take admission work, , university work, scholarship work, ,examination work, pay bill work, , UGC work, Account work, and any other work assigned by the principal.
8	RAVINDRAKUMAR M S	SDA	The Second Division Assistant will hold the charge of the section assigned to him. He will be responsible for the work entrusted to him. His duties are as follows. 1) To arrange the papers and cases in order, and state briefly the issues to be decided in the case with reference to the rules and orders. 2) To be conversant with the rules, orders, circulars, and precedent cases relating to his section. 3) To ensure that all papers and files are submitted without delay. 4) To maintain all the prescribed registers. 5) To maintain the policy files relating to his section. 6) Any other work entrusted to him by his superior officers
9	JYOTHI P	SDA	
10	LOKESHA N R	Attender	The duties of the Attender /peon are as follows : General duties 1) Carrying a file from one section to another or from one case worker to another etc 2) Stitching the files / Exam bundles 3) Carrying and distribution of stationary and
11	DASIAH	Peon	

			<p>making envelopes whenever necessary.</p> <p>4) Arranging furniture</p> <p>5) Keeping the office and college premises clean &amp; tidy.</p> <p>6) Opening and Locking the college daily and looking after safety of college equipments , furniture , building etc</p> <p>7) University, bank and treasury work and other works assigned by the principal</p>
12	SHIVANAYAK M	Night Watchman	Security providing to the college and taking care of college belongings during Night hours.



**PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS  
(Section 4(1) (b)(3))**

<b>Activity</b>	<b>Description</b>	<b>Decision Making Process</b>	<b>Designation of Final Decision making authority</b>
Academic activities	Teaching and Evaluation	Staff in charge	Principal
Extra and Co-Curricular Activities	NSS , sports and cultural Programmes	Staff in charge	Principal
Office administration	University work, departmental work and other works assigned by the principal	Undertaken by the staff appointed by the Management	Principal

**NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS**  
**Section 4 (1)(b) (4)**

<b>Sl no</b>	<b>Functions and service</b>	<b>Norms / standards of performance</b>	<b>Time frame</b>	<b>Reference document prescribing the norms (citizens charters service chapter, etc.,)</b>
<b>1</b>	Academic activities	As per the rules of Dept. of Collegiate Education, Mysore University and University Grants Commission	As per University calendar	University calendar
<b>2</b>	Extra and Co-curricular activities	As per the guidelines of the University	As per the guidelines of University	University Calendar
<b>3</b>	Office administration	Office Procedure Manual and Rules & Guidelines of the Govt. of Karnataka and the Dept. of Collegiate Education	As per the Govt. rules	Govt. notifications, orders and rules etc

**RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OF UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS AS PER CLAUSE 4 (1)(b) (5) OF THE RIGHT TO INFORMATION ACT 2005.**

<b>SL. NO.</b>	<b>RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORD USED</b>
1.	KARNATAKA CIVIL SERVICES RULES – 1958
2.	KARNATAKA FINANCIAL CODE – 1958
3.	KARNATAKA TREASURY CODE – 1958
4.	BUDGET MANUAL 1958
5.	MANUAL OF CONTINGENCY EXPENDITURE – 1958
6.	KARNATAKA CIVIL SERVICE RULES (CLASSIFICATION, CONTROL AND APPEAL) RULES – 1957
7.	CONDUCT RULES – 1966
8.	KARNATAKA EDUCATION ACT – 1983 (KARNATAKA ACT NO. 1 OF 1995)
9.	KARNATAKA EDUCATIONAL INSTITUTIONS (COLLEGIATE EDUCATION) RULES – 2003
10.	GRANT IN AID CODE
11.	KARNATAKA CIVIL SERVICES (GENERAL RECRUITMENT) RULES – 1977
12.	KARNATAKA CIVIL SERVICES PROBATIONARY RULES – 1977
13.	KARNATAKA GOVT. SERVANTS SENIORITY RULES – 1957
14.	TRIPLE BENEFIT SCHEME RULES – 1976
15.	UNIVERSITY GRANTS COMMISSION GUIDELINES
16.	KARNATAKA STATE TRANSFERENCY ACT – 2000
17.	RELEVANT GOVERNMENT NOTIFICATIONS AND ORDERS
18.	KARNATAKA CIVIL SERVICES (REGULATION OF PROMOTION, PAY AND PENSION ACT, 1973 AND RULES 1978 RULES GENERAL RECRUITMENT RULES – 1977)
19.	KARNATAKA CIVIL SERVICES (CONFIDENTIAL REPORTS) RULES 1985
20.	KARNATAKA STATE UNIVERSITY ACT – 2000
21.	JURIDITIONAL, UNIVERSITY REGULATIONS, BYLAWS AND EXAMINATION MANUAL.
22.	KARNATAKA EDUCATIONAL DEPARTMENT SERVICES (COLLEGIATE EDUCATION DEPARTMENT) (SPECIAL RECRUITMENT) RULES 1993 AND OTHER RULES AS AMENDED

**STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER CONTROL AS PER CLAUSE 4 (1)(b) (6) OF THE RIGHT TO INFORMATION ACT 2005.**

<b>SL. NO.</b>	<b>CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER CONTROL</b>
1	ATTENDANCE REGISTERS : Maintained
2	MOVEMENT REGISTERS : Maintained
3	CASUAL LEAVE REGISTERS : Maintained
4	LETTERS INWARD REGISTERS : Maintained
5	POSTAL STAMPS ACCOUNTS REGISTERS : Maintained
6	LETTERS OUTWARD REGISTERS : Maintained
7	TAPPAL ISSUE ACNOWLEDGEMENT REGISTERS : Maintained
8	MUDDAM REGISTERS : Maintained
9	FILES SENDING REGISTERS (SIGNAL FILE SYSTEM) : -----
10	CASE WORKER PERSONAL DIARY/CASE REGISTERS : -----
11	CASH BOOKS : Maintained
12	DAY BOOKS : Maintained
13	GRANT RELEASE REGISTERS : Maintained
14	SALARY DISBURSEMENT REGISTERS : Maintained
15	ADVANCE SANCTION REGISTERS : Maintained
16	STOCK REGISTERS : Maintained
17	A.G. AUDIT OBSERVATION COMPLIANCE REPORT REGISTERS : Maintained
18	SPECIAL STATE GAZETTES : -----
19	NATIONAL LOANS SCHOLARSHIP RECOVERY REGISTER: -----
20	OTHER SCHOLARSHIP REGISTERS : Maintained

**ARRANGEMENT FOR CONSULTATION WITH, OR REPRESENTATION BY  
THE MEMBERS  
OF THE PUBLIC IN RELATION TO THE FORMULATION OF POLICY OR  
IMPLEMENTATION THEREOF.  
( Section 4(1) (b)(7))**

<b>Sl no</b>	<b>Functions /service</b>	<b>Arrangements for consultation with or representation of public in relation with public policy formulation</b>	<b>Arrangements for consultation with or representatives of public in relations with public with policy implementation</b>
1	College infrastructure and other developments	College Development Committee	College Development Committee, Parent-Teachers Association, Principal and Staff
2	Students activities	Principal and Staff , Parent- Teachers Association, CDC and IQAC	College Development Committee, Parent-Teachers Association, Principal and Staff

**STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVISE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BOARDS ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETING ARE ACCESSIBLE FOR PUBLIC AS PER CLAUSE 4 (1)(b)(8) OF THE RIGHT TO INFORMATION ACT 2005**

Sl. No.	Name of the council, committees	Composition	Powers and functions	Whether its meetings open to public /Minutes of its meeting accessible for public
1	Governing Council	<b>Sri Sri Sri Dr. Nirmalanandanatha Swamiji, President</b>	To work for the all round development of the College	<b>Minutes accessible for public</b>
		<b>Sri Sri Sri Purushothamanandanatha Swamiji General Secretary</b>		
		<b>Dr.B.K.Lokesha, Principal, Secretary</b>		
		<b>Members</b>		
		1. Sri Sri Prasannanatha Swamiji		
		2. Sri Sri Someshwaranatha Swamiji		
		3. Sri H.T.Krishnegowda		
		4. Dr.N.S.Ramegowda, CEO,SAST(R.)		
		5. Sri.B.S.Ramakrishnegowda		
		6. Smt.Pavithra Y.K University Nominee 7. President, Town Municipality, Nagamangala		

2	Admission Committee	<p>Dr. B K Lokesha, <b>President</b></p> <p><b>Members</b></p> <ol style="list-style-type: none"> <li>1. Prof.B.S.RAMAKRISHNE GOWDA</li> <li>2. Dr.M.K.Manjunatha</li> <li>3. A.B.Pavithra</li> <li>4. Sunilkumar M.P</li> <li>5. M.Gunavathi</li> </ol>	Making the admission process for the courses in the college
---	---------------------	--	---

3	Time table Committee	<p>Dr. B K Lokesha <b>President</b></p> <p><b>Members</b></p> <ol style="list-style-type: none"> <li>1. Prof.B.S.RAMAKRISHNE GOWDA</li> <li>2. Dr.M.K.Manjunatha</li> <li>3. A.B.Pavithra</li> <li>4. M.P.Sunilkumar</li> <li>5. M.Gunavathi</li> <li>6. S.Boregowda</li> <li>7. H.R.Thriveni</li> </ol>	To participate in the developmental activities of the college	
---	----------------------	--	---	--

6	Cultural Committee	<p>Dr. B K Lokesha <b>President</b></p> <ol style="list-style-type: none"> <li>1. H.R.Thriveni</li> </ol>	To looking after the Cultural activities in the college	-
		<ol style="list-style-type: none"> <li>1. M,Gunavathi</li> <li>2. S.Boregowda</li> <li>3. A.J.Sharathbabu</li> <li>4. C.K.Pooja</li> <li>5. P.R.Bhagyalakshmi</li> <li>6. N.R.Devananda</li> <li>7. D.S.Chethana</li> <li>8. C.T.Chandrashekhar</li> <li>9. Tejas S</li> <li>10.Trisha</li> </ol>		

7	Unit test incharge committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. R.Dhanalakshmi</li> <li>2. H.N.Kavya</li> <li>3. Ravindrakumar</li> <li>4. Yogitha</li> </ol>	Unit test conducted in the college	-
8	Disciplinary Committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Prof.B.S.Ramakrishne</b> <b>gowda</b></li> <li>2. Dr.M.K.Manjunatha</li> <li>3. M.P.Sunilkumar</li> <li>4. M.Gunavathi</li> <li>5. T.M.Mohankumar Naik</li> <li>6. N.K.Harish</li> <li>7. R.Pallavi</li> <li>8. N.T.Vijaykumar</li> <li>9. S.Boregowda</li> <li>10. Yashaswini</li> </ol>		
9	Sports Committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. B.P.Narayana</li> <li>2. T.M.Mohankumar Naik</li> <li>3. A.B.Pavithra</li> <li>4. R.Mohankumar</li> <li>5. H.S.Vinaykumar</li> <li>6. Murthy.N</li> <li>7. Yashaswini</li> </ol>	Conduct the Sports activities to the students	-



10	Placement cell Committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p>1.B.S.Ramakrishne gowda <b><u>Coordinator</u></b></p> <p><b><u>Members</u></b></p> <p>2.H.R.Thriveni 3.P.R.Bhagyalakshmi 4.B.J.Shreekanta 5.S.N.Mangalamma 6.Sri P S Walaikar</p>	Give guidelines to the students for their further carrier	-
----	-----------------------------	---	---	---

11	Anti-Raging Committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p>Dr.M.K.Manjunath <b><u>Convener</u></b></p> <p><b><u>Members</u></b></p> <p>1. G.Rajanna 2. D.S.Chethan 3. T.N.Mohankumar Naik 4. N.Nehabahu 5. R.Pallavi</p>	To look after & give advise to students and take suitable action	-
12	NSS Committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b>T.M.Mohankumar Naik</b> <b>Coordinator (Unit 1)</b></p> <p>Prof.B.S.Ramakrishnegowda <b>Coordinator (Unit 2)</b></p> <p><b><u>Members</u></b></p> <p>1. D.S.Chethan 2. A.B.Pavithra 3. S.J.Prajwal 4. C.K.Pooja 5. Siddesh Y.M 6. Divya A.S</p>	To looking after the NSS activities among the students.	-

13	Students welfare committee	<p>Dr. B K Lokesha, <b>President</b></p> <p><b>Members :</b></p> <ol style="list-style-type: none"> <li>1. H.R.Thriveni</li> <li>2. Dr.M.K.Manjunath</li> <li>3. M,Gunavathi</li> <li>4. T.M.Mohakumar Naik</li> <li>5. S.Boregowda</li> <li>6. A.B.Pavithra</li> <li>7. A.J.Sharathbabu</li> <li>8. M.P.Sunilkumar</li> <li>9. C.K.Pooja</li> <li>10. Udaykumar.K.S</li> <li>11. Mamatha.K.R</li> </ol>	Activities related to students welfare	-
14	Internal Quality Assurance Committee	<p>Dr. B K Lokesha, <b>President</b></p> <p>Prof.B.S.Ramakrishnegowda <b>IQAC Co-ordinator</b></p> <p><b>Members</b></p> <ol style="list-style-type: none"> <li>1. Dr.M.K.Manjunath</li> <li>2. M.P.Sunilkumar</li> <li>3. H.R.Thriveni</li> <li>4. P.Indushree</li> <li>5. R.S.Nisarga</li> <li>6.M.Gunavathi</li> <li>7. R.S.Nisarga</li> </ol>	Assuring quality in all activities of the college	-

15	I.T committee	<p>Dr. B K Lokesha <b>President</b></p> <p>Dr.M.K.Manjunath <b>IT Co-ordinator</b></p> <p><b>Members</b></p> <ol style="list-style-type: none"> <li>1. H.R.Thriveni</li> <li>2.M.Gunavathi</li> <li>3. M.P.Sunilkumar</li> <li>4.R.S.Nisarga</li> <li>5.S.Boregowda</li> <li>6.Kempegowda</li> </ol>	Developing soft skill and information technology in students	
----	---------------	--	--	--

16	Indian Youth Red Cross Committee	<p>Dr. B K Lokesha, <b>President</b> D.S.Chethana, <b>Convener</b></p> <p style="text-align: center;"><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. A.J.Sharathbabu</li> <li>2. M.Arpitha</li> </ol>	Activities of the Red Cross	-
17	Library Committee	<p>Dr. B K Lokesha, President M.P.Sunikumar, Co-ordinator</p> <p style="text-align: center;"><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. P.Suneetha</li> <li>2. H.S.Srinivasan</li> <li>3. N.Nehabahu</li> <li>4. G.Rajanna</li> </ol>	Facilitating maximum utilization of Library	-

18	Rusa Committee	<p>Dr. B K Lokesha <b><u>President</u></b> Prof.B.S.Ramakrishnegowda <b>Co-ordinator</b></p> <p style="text-align: center;"><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. H.R.Pallavi</li> <li>2. Jyothi</li> <li>3. Dr. M.K.Manjunath</li> <li>4. M.P.Sunilkumar</li> </ol>	Implementation of Rusa activities of the college	-
19	Scouts and Guides committee	<p>Dr. B K Lokesha <b><u>President</u></b> T.M.Mohankumar Naik <b><u>Co-ordinator</u></b></p> <p style="text-align: center;"><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. Prof.B.S.Ramakrishnegowda</li> <li>2. A.B.PAvithra</li> <li>3. Ravikumar</li> <li>4. Anusha.N.L</li> </ol>	Activities of Scouts and guides	-

20	Anti-Women Harassment Committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b>M.Lalithamma</b> <b><u>Convener</u></b></p> <p><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1. H.R.thriveni</li> <li>2. R.Pallavi</li> <li>3. N.Nehabanu</li> <li>4. P.Jyothi</li> <li>5. Dhanalakshmi K.R</li> <li>6. Arpitha.K</li> <li>7. Arshiya Banu</li> <li>8. Chaithra.S</li> <li>9. Trjaswini C.N</li> <li>10.Shobha.A.N</li> <li>11. Pavithra.B.P</li> </ol>	protecting women against sexual harassment	-
21	Alumni Association Committee	<p>Dr. B K Lokesha, President K.G.Ravivarma, Secretary</p> <p><b><u>Members</u></b></p> <ol style="list-style-type: none"> <li>1.H.R.Thriveni</li> <li>2.G.K.Kumar</li> <li>3.N.R.Devananda</li> <li>4.A.J.Sharathbabu</li> <li>5.B.J.Deepa</li> <li>6.Mohankumar .R</li> <li>7.C.K.Pooja</li> <li>8.N.Nehabanu</li> </ol>	Involving old students in college activities	-
22	ECO Club commitee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b><u>Members</u></b></p> <p>T.M.Mohankumar Naik D.S.Chethana H.R.Thriveni M.Gunavathi Shwetha S</p>	Creating awareness about bio-diversity nad Eco system	-

23	Attendance Management committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b><u>Members</u></b>  1.H.S.Vinaykumar  2.B.K.Ashwathkumar  3.Mohankumar.R  4.Shilpa.M  5.N.L.Lakshmi</p>	Action regarding attendance shortage to students	-
24	Tour Committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p><b><u>Prof.Ramakrishnegowda</u></b> <b><u>Convener</u></b></p> <p><b><u>Members</u></b>  1. Dr.M.K.Manjunath  2. K.G.Ravivarma  3. A.B.Pavithra  4. Rizwan Khan  5. Roja T.G</p>	Activities related to Indian heritage	-
25	NAAC committee	<p>Dr. B K Lokesha <b><u>President</u></b></p> <p>Prof.B.S.Ramakrishnegowda <b><u>NAAC Co-ordinator</u></b></p> <p><b><u>Members</u></b>  1. Dr.M.K.Manjunath  2. M.P.Sunilkumar  3. H.R.Thriveni  4.P.Indushree  5.M.Gunavathi  6.R.S.Nisarga  7.S.N.Mangalamma  8.S.Boregowda  9.H.R.Pallavi  10.H.T.Krishnegowda  11.Kempegowda  12.Nagabhushan S  13.Pavithra</p>	Facilitating NAAC accreditation	

26	SC/ST Cell	<p>Dr. B K Lokesha <b><u>President</u></b> S.Boregowda <b>Co-ordinator</b></p> <ol style="list-style-type: none"> <li>1. P.Suneetha</li> <li>2. Puttalingamma</li> <li>3. MAngalamma.S.N\</li> <li>4. Nisarga.R.S</li> <li>5. Dr.M.K.Manjunath</li> <li>6. K.G.Ravivarma</li> <li>7. Manjunath.K.B</li> <li>8. Srimatha T.R</li> </ol>		
27	Women Cell	<p>Dr. B K Lokesha <b><u>President</u></b> S.Boregowda <b>Co-ordinator</b> <b><u>Members</u></b> 1.N.NehaBanu 2.M.Lalithamma 3.Thriveni.H.R 4.Gunavathi.M 5.Sindh.J 6.Geetha.A.R</p>		
28	Covid-19 TASKFORSE COMMITTEE	<p>Dr. B K Lokesha <b><u>President</u></b> Prof.B.S.Ramakrishnegowda <b>Co-ordinator</b> <b><u>Members</u></b> 1. G.Rajanna 2. T.M.Mohankumar Naik 3. B.K.Ashwath Kumar 4. Mangalamma 5. Yashaswini</p>		
29	Staff Welfare Commettee	<p>Dr. B K Lokesha <b><u>President</u></b> Dr.M.K.Manjunath <b>Secretary</b> <b><u>Members</u></b> 1.H.R.Thriveni 2.M.Gunavathi 3.T.M.Mohankumar Naik 4.S.Boregowda 5.A.B.Pavithra 6.M.P.Sunilkumar</p>		

30	Grievance Redressal Community	<p>Dr. B K Lokesha</p> <p style="text-align: center;"><b><u>President</u></b></p> <p style="text-align: center;"><u>Members</u></p> <ol style="list-style-type: none"> <li>1. Prof.B.S.Ramakrishnegowda</li> <li>2. <b>G.Rajanna</b></li> <li>3. Deepa.B.J</li> <li>4. B.K.Ashwath Kumar</li> <li>5. Vinaykumar.H.S</li> <li>6. Hemanthraj Y.N</li> <li>7. Pallavi.S</li> </ol>		
31	SAKALA	<p>Dr. B K Lokesha</p> <p style="text-align: center;"><b><u>President</u></b></p> <p style="text-align: center;"><u>Members</u></p> <ol style="list-style-type: none"> <li>1.Mohankumar.R</li> <li>2.Ravindrakumar M.S</li> <li>3.Pallavi.H.R</li> </ol>		

**DIRECTORY OF ITS OFFICERS AND  
EMPLOYEES  
( Section 4(1) (b) (9))**

SI No	NAME	DESIGNATION	Office Address	Contact NO /Email ID
1	<b>Dr. B.K.Lokesha.</b>	<b>Principal, Associate Professor of Economics</b>	Sri Adichunchanagiri College of Arts & Commerce, T.B.Extension, Nagamanga, Mandya-571432	<b>9844753108</b> lokeshbksac@gamil.com
<b>DEPARTMENT OF KANNADA</b>				
2	Dr.M.K.MANJUNATH	Assistant Professor of <b>Kannada</b>	- Do -	9844674004 drmkmanju@gamil.com
3	G.JYOTHILAKSHMI	Assistant Professor of <b>Kannada</b>	- Do -	8861022522 <a href="mailto:gijyothilakshmi1983@gmail.com">gijyothilakshmi1983@gmail.com</a>
4	BOOLAKSHMI.H.R	Assistant Professor of <b>Kannada</b>	- Do -	7975553429 -
<b>DEPARTMENT OF ENGLISH</b>				
5	M.P.SUNILKUMAR	Guest Lecturer of <b>English</b>	-Do -	7348895726 <a href="mailto:sunilkumarmp122@gmail.com">sunilkumarmp122@gmail.com</a>
6	B.J.SRIKANTA	Guest Lecturer of <b>English</b>	- Do -	7019394996
7	S.N.MANGALAMMA	Guest Lecturer of <b>English</b>	-Do -	819770301
8	NISARGA.R.S	Guest Lecturer of <b>English</b>	-Do -	9844454257 <a href="mailto:nisargars98@gamil.com">nisargars98@gamil.com</a>



<b>DEPARTMENT OF HISTORY</b>				
9	A.B.PAVITHRA	Guest Lecturer of <b>History</b>	-Do -	8050598907 <a href="mailto:abpavithra19@gmail.com">abpavithra19@gmail.com</a>
10	K.G.RAVIVARMA	Guest Lecturer of <b>History</b>	-Do -	9916141095 <a href="mailto:ravivarma38@gmail.com">ravivarma38@gmail.com</a>
	CHANDRAKALA.K.B	Guest Lecturer of <b>History</b>	-Do -	7760023419 <a href="mailto:chandubrahma7@gmail.com">chandubrahma7@gmail.com</a>
<b>DEPARTMENT OF ECONOMICS</b>				
12	T.M.MOHANKUMAR NAIK	Guest Lecturer of <b>Economics</b>	-Do -	8970343517 <a href="mailto:mohannaik869@gmail.com">mohannaik869@gmail.com</a>
13	R.MOHANKUMAR	Guest Lecturer of <b>Economics</b>	-Do -	7975294228 <a href="mailto:rammohanngm2019@gmail.com">rammohanngm2019@gmail.com</a>
14	S.SHOBHA	Guest Lecturer of <b>Economics</b>	-Do -	9141404865 <a href="mailto:shobhanandi88@gmail.com">shobhanandi88@gmail.com</a>
<b>DEPARTMENT OF POLITICAL SCIENCE</b>				
15	Prof.RAMAKRISHNEGOWDA	Associate Professor of <b>Political Science</b>	-Do -	9964307533 <a href="mailto:bsramakrishnegowda@gmail.com">bsramakrishnegowda@gmail.com</a>
<b>DEPARTMENT OF GEOGRAPHY</b>				
16	Dr.RAVIKUMAR.M	Assistant Professor of <b>Geography</b>	-Do -	9886691642 <a href="mailto:gisravikumar@gmail.com">gisravikumar@gmail.com</a>
17	G.RAJANNA	Guest Lecturer of <b>Geography</b>	-Do -	9141061963 <a href="mailto:grajanna1234@gmail.com">grajanna1234@gmail.com</a>

<b>DEPARTMENT OF SOCIOLOGY</b>				
18	KAVYA.B.H.	Assistant Professor of <b>Sociology</b>	-Do -	9036617200 <a href="mailto:kavyabh6@gmail.com">kavyabh6@gmail.com</a>
19	N.R. DEVANAND	Guest Lecturer of <b>Sociology</b>	-Do -	8867393911 <a href="mailto:vvdevanand19@gmail.com">vvdevanand19@gmail.com</a>
<b>DEPARTMENT OF COMMERCE</b>				
20	Dr.SHREYES KRISHNAN	Assistant Professor of <b>Commerce</b>	-Do -	8095380942
21	H.R.THRIVENI	Guest Lecturer of <b>Commerce</b>	-Do -	8971370376 <a href="mailto:thrivenhr6@gmail.com">thrivenhr6@gmail.com</a>
22	N.K.HARISH	Guest Lecturer of <b>Commerce</b>	-Do -	9741139464 <a href="mailto:nkharish001@gmail.com">nkharish001@gmail.com</a>
23	M.LALITHAMMA	Guest Part-time Lecturer of <b>Commerce</b>	-Do -	9964444517 <a href="mailto:lalithamma517@gmail.com">lalithamma517@gmail.com</a>
24	H.S.SRINIVASAN	Guest Lecturer of <b>Commerce</b>	-Do -	<b>8971709532</b> @gamil.com
25	B.K.ASHWATHKUMAR	Guest Lecturer of <b>Commerce</b>	-Do -	9448528499 <a href="mailto:ashwathakumar47@gmail.com">ashwathakumar47@gmail.com</a>
26	PUTTALINGAMMA	Guest Lecturer of <b>Commerce</b>	-Do -	8722935290 puttishiva75@gmail.com
27	M.ARPITHA	Guest Lecturer of <b>Commerce</b>	-Do -	9986381226 Arpitham2707@ gmail.com
28	NEHABANU.N	Guest Lecturer of <b>Commerce</b>	-Do -	8296157321 Nehakhan8296@ gmail.com
29	LAVANYA.K.S	Guest Lecturer of <b>Commerce</b>	-Do -	9483397963 Lavanyaadiga123@ gmail.com
30	N.R.VEDAVATHI	Guest Lecturer of <b>Commerce</b>	-Do -	9483397963 vedarajgowda@ gmail.com

31	PALLAVI.R	Guest Lecturer of <b>Commerce</b>	-Do -	9663733797 Pallavipallavi1468@ gmail.com
32	LAKSHMI.N.M	Guest Lecturer of <b>Commerce</b>	-Do -	9632092319 Lakshminm1994@ gmail.com
33	POOJA.C.K	Guest Lecturer of <b>Commerce</b>	-Do -	9686309527 Rpoojack5@gmail.com
34	VANISHREE.K	Guest Lecturer of <b>Commerce</b>	-Do -	9611445204 vanishrigowda@ gmail.com
35	PAVITHRA.H.B	Guest Lecturer of <b>Commerce</b>	-Do -	8197103353
36	SUNEETHA.P	Guest Lecturer of <b>Commerce</b>	-Do -	8197103353 sunisuneethap@gmail.com

#### DEPARTMENT OF MATHEMATICS

37	B.J.DEEPA	Guest Lecturer of <b>Mathematics</b>	-Do -	7204720081 <a href="mailto:inp.deepa223@gmail.com">inp.deepa223@gmail.com</a>
38	A.J.SHARATHBABU	Guest Lecturer of <b>Mathematics</b>	-Do -	8722059636 <a href="mailto:gowdasharath49@gmail.com">gowdasharath49@gmail.com</a>

#### DEPARTMENT OF COMPUTER SCIENCE

39	GUNAVATHI.M	Guest Lecturer of <b>Computer Science</b>	-Do -	9980967195 gunagowdam@gmail.com
40	RAVINDRA YANAMANI	Guest Lecturer of <b>Computer Science</b>	-Do -	8088054374

#### DEPARTMENT OF PHYSICAL EDUCATION

41	MANJUNATHA.K.B	<b>Director of Physical Education</b>	-Do -	9945206784 manjunathakb7181@gmail.com
----	----------------	---------------------------------------	-------	--

#### DEPARTMENT OF LIBRARY AND INFOMATIN CENTRE

42	KAVITHA.B.L	<b>Chief Librarian</b>	-Do -	9632206245 <a href="mailto:kavitha.mlise2013@gmail.com">kavitha.mlise2013@gmail.com</a>
----	-------------	------------------------	-------	--

43	VIJATKUMAR.N.T	<b>Asst, Librarian</b>	-Do -	9380403850
44	PALLAVI.H.R	FDA	-Do -	8296456696
45	RAVINDRAKUMAR M.S	SDA	-Do -	9980249482
46	JYOTHI P	SDA (Guest faculty)	-Do -	8453133444
47	RAJASHEKAR M.S	SDA (Guest faculty)	-Do -	7975253575
48	LOKESHA.N.R	ATTENDER	-Do -	7022735747
49	DASAIAH	PEON	-Do -	8971251381
50	SHIVANAYAK.M	PEON	-Do -	8722389067
51	LOKESHA	ATTENDER (Guest faculty)	-Do -	9611568603
52	PARVATHI BAHU	D.Group(Guest faculty)	-Do -	9611687530
53	MAHALAKSHMI	D.Group(Guest faculty)	-Do -	7760532443
54	JAYANTHI .S	D.Group(Guest faculty)	-Do -	9880827435

**PARTICULARS OF RECIPIENTS OF CONCESSIONS .PERMITS Or AUTHORISATIONS  
GRANTED BY IT AS PER CLAUSE 4 (1)(b ) (13) OF THE RIGHT TO INFORMATION  
ACT 2005**

**( Section 4(1) (b)(13))**

**Institutional Beneficiaries**

Name of the programme /Scheme

Sl no	Name and address of the recipient institution	Nature / quantum of benefir grated	Date of grant	Name and Address of granting authority
NOT APPLICABLE				

**INFORMATION AVAILABLE IN ELECTRONIC FORM**

**( Section 4(1) (b)(14)**

<b>Electronic</b>	<b>Decription ( site address /location where available etc</b>	<b>Contents or title</b>	<b>Designation and address of the custodian of information held by whom ?</b>
E.Mail Adress :	<a href="mailto:saccngm@gmail.com">saccngm@gmail.com</a>	Sri Adichunchanagiri College of Arts & Commerce, Nagamangala	Principal
Website	<a href="http://www.saccngm.edu.in">www.saccngm.edu.in</a>	Sri Adichunchanagiri College of Arts & Commerce, Nagamangala	Principal
Fax	-	Sri Adichunchanagiri College of Arts & Commerce, Nagamangala	Principal
Information regarding admission examination, results are displayed in the college			

**PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING  
INFORMATION**

**( Section 4(1) (b)(15) )**

---

Facility	Description ( Location of facility /Name etc )	Details of information made available
Land and College building	Principal, Sri Adichunchanagiri College of Arts & Commerce, Nagamangala	Land and Building perticulars
Library	Librarian Sri Adichunchanagiri College of Arts & Commerce, Nagamangala	Book , Magazines , News papers  Journals etc
Scholarships and other information	Principal and FDA	Various scholarships , grants , statistics etc

**NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE  
PUBLIC INFORMATION OFFICERS**

**( Section 4(1) (b)(16)**

**Public information officer**

Sl no	Name of the office/Administrative Unit	Name of Designation of PIO	Office Telephone No Residence Telephone /Fax	Email ( College )
1	Principal, Sri Adichunchanagiri College of Arts & Commerce, Nagamangala	<b>Dr. B.K.Lokesha Principal</b>	08234-286071	<a href="mailto:saccngm@gmail.com">saccngm@gmail.com</a>

**Assistant Public Information Officer**

Sl no	Name of the office/Administrative Unit	Name of Designation of PIO	Office Telephone No Residence Telephone /Fax	Email ( College )
1	Sri Adichunchanagiri College of Arts & Commerce, Nagamangala	<b>Dr. B.K.Lokesha Principal</b>	08234-286071	<a href="mailto:saccngm@gmail.com">saccngm@gmail.com</a>

**Appellate Authority**

Sl no	Name of the office/Administrative Unit	Name of Designation of PIO	Office Telephone No Residence Telephone /Fax	Email
1	Joint Director , Department of Collegiate Education , Regional Office Mysore	Joint Director ,		



**SUCH OTHER INFORMATIONS AS MADE BE PRESCRIBED  
AS PER CLAUSE 4 (1)(b) (17) OF THE RIGHT TO  
INFORMATION ACT 2005**

1. Our college has permanent Affiliation from the Mysuru University
2. We have obtained accreditation from the NAAC with B Grade ( 2.47 GP)
3. We Recognition from University Grant Commission under 2f and 12 B

## CERTIFICATE

This is to certify that we have published the “particulars of organizations, functions and duties as per clause 4 (1)(b) of the Right to Information Act 2005” in our College Notice Board every year at the beginning of the academic year.

Date : 21-02-2021

Place: Nagamangala



**PRINCIPAL**  
Sri Adichunchanagiri College  
of Arts and Commerce  
Nagamangala-571 432, Mandya Dist.