

Sri Adichunchanagiri College of Arts and Commerce
Nagamangala, Mandya District-571432

Governing Council for the year 2016-17

- President : **Sri Sri Sri Dr. Nirmalanandanatha Swamiji**
- General Secretary : **Sri Sri Sri Purushothamanandanatha Swamiji**
- Secretary : **Prof. N. Ramu, Principal**
- Members : **Sri Sri Amarananda Paramahamasa Swamiji**
Sri L.R. Shivaramgowda
Sri A.B. Javarappa
Sri H.T. Krishnegowda
Sri K. Krishnegowda
President, Town Municipality, Nagamangala
Sri K.M. Kalegowda


PRINCIPAL
Sri Adichunchanagiri College
of Arts and Commerce
Nagamangala-571 432, Mandya Dist

Sri Adichunchanagiri College of Arts and Commerce
Nagamangala, Mandya District-571432

Date : 18-07-2016

COMMITTEE LIST FOR THE ACADEMIC YEAR 2016-17

CULTURAL COMMITTEE

It aims to bring out the talents of students by promoting and organizing cultural events, arranging competitions, fests or activities in the college.

The following are the committee members:

Sl. No.	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesha
3	Prof. K. Krishnegowda
4	Smt. H.R. Thriveni
5	T.M.Mohan Kumar Naik
6	S.Boregowda
7	A.B.Pavithra
8	Dr.M.K.Manjunath
9	M. Gunavathi
10	H.R.Manohar (III B.com-A)
11	Anusha (III B.com-A)

Responsibilities:

1. The committee shall be responsible for all intra and inter college cultural events in the college.
2. They are responsible to prepare the budgets of the programmes.
3. They committed to convene the meeting once in a month to discuss and delegate various tasks.
4. They are responsible to prepare and maintain records of all cultural activities.


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LIBRARY COMMITTEE

The library committee is formulated to look after the effective and efficient use of library resources.

The library committee members are as follows:

Sl. No.	Name
1	Prof. N. Ramu
2	Prof. Rajendra
3	Prof. Byregowda
4	M.P. Sunil Kumar
5	Suneetha .P
6	Srinivasan H.S

Responsibilities:

Library committee is responsible for the following work:

1. To work towards modernization and improvement of library facility and documentation system.
2. To formulate policies and procedures for efficient use of library resources.
3. To prepare budget and proposals for the up gradation of the library.
4. To recommend to the authorities the fees and other charges to be levied on the students.


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TOUR COMMITTEE

The role of the Tour Committee is to extend support to the faculty who are organizing academic tours for the students.

The tour committee members are as follows:

Sl. No.	Name
1	Prof. N. Ramu
2	Prof. Byregowda
3	Prof. K. Krishnegowda
4	M. Gunavathi
5	N.K. Harish
6	K.P. Neethikumari
7	A.R. Naveen (I B.Sc)
8	H.U. Thejashvi (I B.Sc)

Responsibilities:

1. To co-ordinate the Educational Trips and field visits conducted by different Departments of the college.
2. To provide some facilities to students, teachers and the departments after proper assessment of the requisition and ensure optimum use of the facility.
3. To maintain the records of the Study Visits/ Educational Trips conducted and submit the same to the IQAC Committee.
4. All communications with students about any trip should be through the teacher-in-charge, except in extreme or emergency cases, in which case communication should be through the Principal.


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DISCIPLINARY COMMITTEE

The Disciplinary Committee is responsible to ensure compliance with the provisions of UGC and University of Mysore Regulations on curbing the Menace and Indiscipline behavior in the campus as well as to monitor and oversee the performance of the Disciplinary officer in the prevention of in-disciplinary activity in the institution.

The disciplinary committee members are as follows:

Sl. No.	Name
1	Prof. N. Ramu
2	Prof. K. Krishnegowda
3	All Dept. HoD's

Responsibilities:

1. To ensure overall disciplined environment in the College.
2. To initiate timely action against erring students.
3. To sensitize students about the evils of ragging and its prevention in the College Campus by organizing talks/ programmes etc.
4. To address complaints about ragging as per the Govt. and University procedures.
5. To maintain records of the cases investigated and submit the same to the IQAC Committee.


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ATTENDANCE MANAGEMENT COMMITTEE

The Attendance Management Committee is formed to work for the benefit and welfare of the students.

The attendance management committee members are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. Rajendra
3	Prof.K. Krishnegowda
4	Dr. B.K. Lokesha

Responsibilities:

1. To ensure that daily attendance is recorded by the Lecturers in the prescribed Attendance sheets and that the same are submitted within 2 days of the completion of the last lecture/s for the month.
2. To inform the Principal the name/s of the defaulting Lecturer/s by 3rd of the following month.
3. To ensure timely compilation of attendance record by the dealing clerks.
4. To ensure periodic display of attendance on the Notice Boards.
5. To keep track of regular absentees and counsel them, if required, along with their parents.
6. To process genuine cases for condonation of attendance.
7. To maintain the records of the attendance compiled and submit the same to the IQAC Committee


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PROSPECTUS COMMITTEE

The committee is responsible for preparation of prospectus doing room allotment for departments, Display of section for students, display of time table for students.

The prospectus committee members are as follows:

Sl. No.	Name
1	Prof. N. Ramu
2	Prof. K. Krishnegowda
3	M. P. Sunil Kumar
4	N. R. Devananda
5	Dr. M. K. Manjunath


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IQAC COMMITTEE

The primary aim of the IQAC is to develop a system for conscious and consistent action to improve the academic and administrative quality culture of the college.

The IQAC committee consist the following members:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. Rajendra
3	K. Krishnegowda
4	Dr. B.K. Lokesha
5	Prof. Byregowda

6	M.P. Sunil Kumar
7	M. Gunavathi
8	A.C. Bheemaiah
9	H.T. Krishnegowda
10	Kempegowda (Advocate)

Responsibilities:

1. IQAC in any institution is a significant administrative body responsible for all quality matters. The prime responsibility of IQAC committee is to initiate, plan and supervise various activities which are necessary to increase the quality of the education imparted in institutions and colleges.
2. To maintain quality standards in teaching, learning and evaluation.
3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
4. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted NAAC.


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UNIT TEST IN CHARGE COMMITTEE

The unit test in charge committee is responsible for effective and efficient conduct of unit test in our college.

The unit test in charge committee consist the following members:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. Rajendra
3	Prof. K. Krishnegowda
4	Prof. Byregowda

Responsibilities:

1. Prepare guidelines for teachers to prepare question paper for unit tests of different subjects.
2. Prepare precise and lucid instructions regarding (a) pattern of question paper (b) types of questions (c) rational marks allotted to different types of questions (d) language of instruction etc.
3. Collection and evaluation of unit test papers.
4. Circular: - Giving advanced circular to the teachers signed by the principal regarding submitting question paper, mark sheet on time and any other required documents.
5. Form a subject expert committee to ensure the quality of question paper
6. Preparation of Question Paper:-Ensure preparation of question paper i.e. final print out before 48 hours.


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NAAC COMMITTEE


The NAAC committee is liable to coordinate the documentation of the various programmes / activities leading to quality improvement of the institution.

The NAAC coordinator for the year 2016-17 is:

Sl. No	Name
1	Prof. K. Krishnegowda

Responsibilities:

1. To coordinate the dissemination of information on various quality parameters of higher education
2. To coordinate the documentation of the various programmes / activities leading to quality improvement
3. To coordinate the quality-related activities of the institution
4. To coordinate the timely and efficient execution of the decisions of IQAC committee


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RUSA COMMITTEE

RUSA is a Centrally Sponsored Scheme (CSS), which seeks to improve overall quality of existing State higher educational institutions by ensuring their conformity to prescribed norms and standards and adoption of accreditation as a mandatory quality assurance framework. Funding is provided by the central ministry through the state governments, which in coordination with the central Project Appraisal Board will monitor the academic, administrative and financial advancements taken under the scheme.

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B. K. Loksha
3	Prof. K. Krishnegowda
4	Prof. Rajendra
5	Prof. Byregowda
6	M.P. Sunil Kumar
7	Dr. M.K. Manjunath
8	H.R. Thriveni


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PLACEMENT CELL COMMITTEE


The Placement Cell aims to expose students to the nature of the corporate world therefore providing insight to their future professional careers is required.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. Byregowda

Responsibilities:

1. To organize career oriented workshops for the outgoing students.
2. To organize coaching classes for competitive exams by inviting experts.
3. To organize programmes to create awareness on the importance of higher education in India and abroad.
4. To invite industries and companies for Campus placements. To provide details of campus placements.
5. To conduct awareness programmes on entrepreneurship skills for students.
6. To invite experienced academicians, leading professionals with extensive corporate experience to address the students and thereby facilitate practical learning.
7. To arrange industrial visits to get practical exposure and knowledge of the industrial environment.
8. To file and submit the records to the IQAC Committee.


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SC/ ST CELL


The SC/ST cell of the college was established with the purpose to empower the SC/ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesha
3	Prof. K. Krishnegowda
4	H.J. Harish
5	C.S. Manu
6	P. Meghana

Responsibilities:

1. To conduct activities for the betterment of students from SC/ST community.
2. To create awareness of the schemes for the welfare of SC/ST community.
3. To maintain data base of staff and students belonging to SC/ST community.
4. To maintain the records of the activities conducted and submit the same to the IQAC committee.


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GRIEVANCE REDRESSAL COMMITTEE


The Grievance redressal committee is responsible to resolve the various grievances of the faculty and students and to provide a healthy, conducive working environment.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. Byregowda
3	M.R. Nethravathi
4	H.R. Thriveni
5	K. Ashwini
6	M. Pooja
7	B. Yogesha

Responsibilities:

1. Conducting a meeting on receipt of the grievances.
2. Conducting an investigation into the grievances for the cause.
3. Redressing the grievance by providing appropriate solutions and solve the problems.


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SPORTS COMMITTEE

The committee aims to provide an environment for physical development of the students. They also promote sportsmanship among students by organizing various sports activities thereby providing an opportunity to showcase their talent.

Sports officer is responsible for generating interest and increasing participation in sports by running initiatives that inspire students and staff to take part.

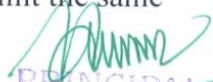
The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesha
2	T.M. Mohan Kumar Naik
3	Balaramegowda

4	K.N. Manjunath
5	B.P.Narayan
6	D.G.Venkatesh
7	N.H.Harshitha

Responsibilities:

1. To organize Intra-college and Inter-college sports and athletic competitions.
2. To help in selecting College teams.
3. To organize tournaments for staff members.
4. To maintain the records of the activities conducted and submit the same to the IQAC Committee.


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NSS ADVISORY COMMITTEE

The NSS aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young students.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. Byregowda
3	T.M. Mohan Kumar Naik
4	K.G. Manu
5	Pooja

Responsibilities:

1. The members of the committee is given responsibility to send the circular for enrollment of the new students from various courses.
2. The list of students will be sent to NSS office for approval.
3. The committee will convene the meeting to arrange for various activities under NSS.
4. They also arrange for NSS camps.


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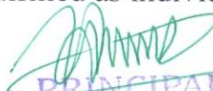
SCOUTS AND GUIDES COMMITTEE

The aim of this committee is to train the students to make them morally sound, socially responsible and to prepare them to be ready for the serve to the nation.

Sl. No	Name
1	Prof. N. Ramu
2	Prof. K. Krishnegowda
3	T.M. Mohan Kumar Naik
4	A.B. Pavithra
5	D.K. Sharath
6	A.R. Bhoomika

Responsibilities:

1. To contribute to the education of young people, through a value based system on the Scout Promise and Law
2. To help build a better world where people are self-fulfilled as individuals and play a constructive role in society.


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ADMISSION COMMITTEE

The objective of this committee is to increase number of admission in various courses conducted by the college. Also to give advertisement by way of distributing pamphlets, by counseling and by organizing camps etc.

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesha
3	H.S. Srinivasan
4	M.R. Nethravathi

Responsibilities:

1. Committee assists to the management in getting maximum admissions in various courses conducted by the college.
2. To act as a coordinator with other college committees and faculty staff to receive and to give suggestions regarding admissions.
3. To prepare list of admitted students and to submit to principal.
4. To check original documents of the students.
5. To keep personal file of the students with proper certificates.
6. Categorically sort out General, OBC, SC/ST and minority on percentage wise.
7. To organize camps for admission purpose.


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TIME-TABLE COMMITTEE

The time Table committee recognizes the importance of time and uses time effectively to increase productivity and to ensure work load is equitably distributed among the members of the staff.

The members of the committee are as follows.

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesha
3	Prof. K. Krishnegowda
4	M. Gunavathi
5	All Departments HoD's

Responsibilities:

1. To frame a suitable, clash free time-table for conducting Theory/Practical classes as per University rules.
2. To attend to various complaints of clashes in the time-table and make necessary adjustments.
3. To scrutinize the work load of the individual faculty members and the Departments as per University rules.
4. To ensure that the time table is disseminated to all faculty members concerned, office staffs and students.
5. To maintain the records of the Time-Table framed and submit the same to the IQAC Committee.


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WOMEN COMMITTEE

The women committee aims at addressing women related problems and empowerment of women and girls. It is also responsible for promoting gender equality in the college.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	H.R. Thriveni
3	M.R. Nethravathi
4	M. Gunavathi
5	M. Lalithamma
6	N. Nirmala
7	Pavithra
8	Ayesha K
9	Lekhana
10	Anusha

Responsibilities:

1. Organizing special lecture programme by women resource person and interaction with students.
2. The committee is also responsible to create awareness of women related social issues, health, employment and gender related matters.


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STAFF WELFARE COMMITTEE

The Staff Welfare Committee is constituted to work for the benefit and welfare of the general staff and provides a channel to interact with each other.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesha
3	Prof. K. Krishnegowda
4	Prof. Rajendra
5	Prof. Byregowda
6	M.P. Sunilkumar
7	Dr.M.K.Manjunath

Responsibilities:

1. To arrange for extra-curricular activities for all members of the staff.
2. To ensure favorable working environment for members of staff.
3. To arrange for regular casual meetings for all staff.
4. To mentor and orientate junior staff members of staff.
5. To provide tea and coffee for the staffs during working hours.
6. To organize staff welfare activities such as Faculty Improvement Programmes, Felicitations, Hikes, etc.
7. To maintain the records of the activities conducted and submit the same to the IQAC Committee.


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ANTI-RAGGING COMMITTEE

The college has set up an Anti-Ragging Committee under the leadership of the Principal to ensure that measures for prevention of ragging and monitoring mechanisms are in place. There are also provisions for actions to be taken against students for indulging in and abetting ragging.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Prof.Rajendra
3	Shashank
4	H.R.Thriveni
5	M.Gunavathi
6	H.R.Neela

Responsibilities:

1. To ensure compliance with the provision of UGC regulation 2009 at the institute level.
2. Anti-Ragging officer will be working under the Monitoring of Anti Ragging Committee and will seek advice from the Anti-Ragging Committee.
3. The functions of Anti-Ragging officer will be to keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of Student aggregation including, Classrooms, Canteen, Buses, Campus, Ground, Hostels etc.
4. The officer will also educate the students at large by adopting various means about the menace of Ragging and related Punishments there to.
5. A gamut of positive reinforcement activities are adopted by Anti-Ragging officer for orienting students and molding their personality for a better cause. They shall work in Consonance and Guidance of Anti Ragging Committee.


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STUDENTS WELFARE COMMITTEE

The committee works for the conducive student centric teaching learning environment and good interpersonal relationship between teachers and students. The Committee focuses on all round development of the students by addressing their needs, providing counseling to slow learners, and fostering positive psycho-personal motivation and guidance to them.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesha
3	T.M. Mohan Kumar Naik
4	M. Lalithamma

5	Lakshman K H
6	Mahesha
7	Chinthangowda R
8	Kishore
9	Ayesha.k.

Responsibilities:

1. To Address the issues reported by the students.
2. Provide an environment for emotional, spiritual and social growth.
3. To select the CRs for each class.
4. To organize various Intra-college competitions such as essay, quiz, debate, patriotic singing, cultural day and Annual College Day.
5. To prepare College team/s for Inter-Collegiate/Institutional Cultural and Literary activities and to arrange personality development programmes, etc.
6. To organize farewell function for the outgoing students and to arrange to have photographs of the Third Year students with the staff members.
7. Handle drop out related issues.
8. To maintain the records of the activities conducted and submit the same to the IQAC Committee.


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INDIAN YOUTH AND RED CROSS COMMITTEE

The committee conducts social and health awareness programmes. It encourages students to participate in humanitarian services to the society.

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. K. Krishnegowda

Responsibilities:

1. The committee members will inculcate awareness on the care of their own health and that of others.
2. They also cultivate in the students mind to understand and acceptance of civic responsibilities and act accordingly with humanitarian concern, to fulfill the same.
3. The committee organizes workshops, blood donation camps. It also conducts awareness programmes.


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**NODAL OFFICER FOR SURVEY ON HIGHER
EDUCATION COMMITTEE**

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Prof. K. Krishnegowda
3	Lakshman K H


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PLANNING COMMITTEE

The members of the committee are as follows:

Sl. No	Name
1	Prof. N. Ramu
2	Dr. B.K. Lokesh
3	Prof. K. Krishnegowda
4	Prof. Rajendra
5	H.N. Gowda
6	Govindaraju

Responsibilities:

1. Planning for the improvement of infrastructure of the Institute, modernization of the laboratory etc.
2. Planning and monitoring of various activities related to different departments of the college such as conducting Special Lectures, Guest Lectures, Workshop, National & International Seminar and Webinars.
3. Monitoring the academic performance, training and placement of the students.
4. Planning and monitoring for Faculty development.


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WOMEN SEXUAL HARASSMENT PREVENTION CELL

The Cell aims at providing a safe studying environment for the students by organizing awareness programmes on sexual harassment and provides necessary facilities to overcome the harassment and assist the students on lodging a complaint and conducting an enquiry if any of them have been a victim of sexual harassment.

Sl. No.	Name
1	Prof. N. Ramu
2	H.R. Thriveni
3	Prof.K. Krishnegowda
4	A.C.Bhimaiah
5	M.Lalithamma
6	Manurani

7	N.Nirmala
8	C.Pallavi
9	K.Ashwini
10	Pavithra
11	Ayesha
12	Lekhana
13	Anusha

Responsibilities:

1. To organize several programmes to enhance the confidence level of girl students for their empowerment in the society.
2. To counsel and solve the personal and academic related problems of Women.
3. To prevent all forms of sexual harassment and to maintain the records of the activities conducted and submit the same to the IQAC Committee.
4. To create awareness of 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
5. To encourage the early reporting of any allegations of sexual harassment.
6. To ensure that the complaints will be dealt with in a sensitive, equitable, timely and confidential manner.


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2016-17

ECO CLUB

Eco Club plays an important role in creating environmental awareness amongst the future generation. Eco club is a voluntary group which facilitates environment education to the students and preparing them for protecting the environment.

Sl. No	Name
1	Prof. Ramu
2	Prof. Rajendra
3	M.R. Nethravathi
4	T.M. Mohankumar Naik
5	S.Boregowda
6	C.Pallavi
7	B.J.Deepa

Responsibilities:

1. Motivate the students to keep their surroundings clean and green.
2. Promote ethos of conservation of water by minimizing the use of water.
3. Motivate students to imbibe habits and life style for minimum waste generation, source separation of waste and disposing the waste to the nearest storage point.
4. Educate students to create awareness amongst public and sanitary workers, so as to stop the indiscriminate burning of waste which causes respiratory diseases.
5. Sensitize the students to minimize the use of plastic bags, not to throw them in public places.



PRINCIPAL

Sri Adichunchanagiri College
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